



TRANSITION PLAN

Introduction

The passage of Regulation 687/21 “Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act” requires the development of Transition Plans by each Conservation Authority. The Transition Plans are to outline the process and timelines for the development of cost apportioning agreements with municipalities within their jurisdiction for non-mandated programs and services.

Regulated Timelines

Phase I

Transition Plan

The Transition Plan is required to be completed by **December 31, 2021**. All the member municipalities of Quinte Conservation will be distributed the Transition Plan. In addition, the Transition Plan must be submitted to the Ministry of the Environment, Conservation and Parks (MECP) and posted to the Quinte Conservation website. Prior to the distribution of the Transition Plan, the QC Executive Board will be required to receive and approve the plan.

The Transition Plan is valid for the following 18 municipalities that are partially or entirely within the jurisdiction of Quinte Conservation:

- City of Belleville (entirely)
- City of Quinte West (partially)
- County of Prince Edward (entirely)
- Loyalist Township (partially)
- Municipality of Center Hastings (partially)
- Municipality of Marmora and Lake (partially)
- Municipality of Tweed (entirely)
- Stirling and Rawdon Township (partially)
- Town of Deseronto (entirely)
- Town of Greater Napanee (partially)
- Township of Addington Highlands (partially)
- Township of Central Frontenac (partially)
- Township of Madoc (entirely)
- Township of North Frontenac (partially)
- Township of South Frontenac (partially)
- Township of Stone Mills (entirely)
- Tudor and Cashel Township (partially)
- Tyendinaga Township (entirely)

Inventory of Programs and Services

An inventory of program and services is to be prepared and circulated to member municipalities within Quinte Conservation’s jurisdiction by **February 28, 2022**.

The inventory of programs and services will be classified as either Category 1 Mandatory, Category 2 Non-Mandatory or Category 3 Other. These categories are identified in Section 21 of the *Conservation Authorities Act*.

The inventory will include an estimate of the annual cost of the service, sources of funding and the percentage attributed to each funding source.

In addition, a record of the municipal distribution of the inventory is to be forwarded to the MECP. Any changes to the inventory after February 22, 2022, will be documented and forwarded to MECP.

Phase II

Municipal Agreements

All municipal agreements for non-mandated services are to be in place by **January 1, 2024**.

Quinte Conservation will discuss with the 18 municipal partners the agreements for non-mandated but important watershed wide programs and services. The discussions will be undertaken upon the circulation of the inventory in February 2022.

In addition, Quinte Conservation have begun consultation with neighbouring Conservation Authorities to ensure we are coordinating programs and services to meet the needs of our shared municipal partners and watershed residents.

Quinte Conservation will meet the quarterly progress reporting requirements to the MECP as per the regulation.

Timeline Summary Chart

Deliverable	DUE DATE	TIMELINE
Develop Transition Plan	December 31, 2021	October 20 to Nov. 10, 2021
Obtain Board Approval of the Transition Plan	December 2, 2021	
Post Transition Plan to website	December 31, 2021	
Develop Programs and Services Inventory with Board approval		By Feb. 10, 2022
Circulate Inventory of Programs and Services to member municipalities and MECP	February 28, 2022	
Discuss cost apportioning agreements with member municipalities		November 15, 2021, to September 30, 2023
Consultation with neighbouring CA		August 15, 2021, to November 1, 2023
Execute municipal agreements	January 1, 2024	Finalize August/September 2023
Quarterly Reporting to MECP	July 1, 2022	
	October 1, 2022	
	January 1, 2023	
	April 1, 2023	
	July 1, 2023	
	October 1, 2023	
Request for extension of transition date	October 1, 2023 (If required)	
Final Report	January 30, 2024	

Notes: The due dates are based on the current regulations. Timelines may be influenced by the issuance of new related regulations.