



**Minutes of the meeting of the
Quinte Conservation Executive Board Meeting**

Date: Dec 21, 3:30pm
Location: Joe Eberwein Boardroom (Quinte Conservation)

Members Present: Brent Taylor (Twp of Tudor and Cashel), Carrie West (Township of Madoc), Chris Malette (City of Belleville), Dave Ogden (Tyendinaga Township), Don Stewart (Stirling and Rawdon Township), James Flieler (Municipality of Tweed), Jamie Zeiman (Town of Deseronto), Janice Maynard (County of Prince Edward), John Hirsch (County of Prince Edward), John Wise (Stone Mills Township), Kathryn Brown (City of Belleville), Kirby Thompson (Addington Highlands Township), Lynn Klages (Township of Central Frontenac), Mike Stevens (Marmora and Lake Municipality), Nathan Townend (Loyalist Township), Norm Roberts (Township of South Frontenac), Paul Carr (City of Belleville)

Members Absent: Bob Norrie (Town of Greater Napanee), Don Kuntze (City of Quinte West), Mike Kirby (Centre Hastings Municipality)

Staff Present: Brad McNevin (CAO), Amy Dickens (Source Water Protection Coordinator), Christine Phillibert (Water Resources Manager), Curtis Vance (GIS/IT Systems Specialist), Kristina Hamilton (Corporate Services Assistant), Maya Navrot (Outreach and Stewardship Coordinator), Sharlene Richardson (Regulations Officer), Tammy Smith (Corporate Services Manager), Taylor Hermiston (Communications Coordinator), Tim Trustham (Conservation Forester)

Also Present: -The Intelligencer - Jack Evans
-Phil Dawson

1. **Call to Order**

The Chair called the meeting to order at 3:31 pm.

a. **Notice Regarding Cell Phones**

Cell phones are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

b. **Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. **Approval of the Agenda**

MOTION QC-23-095

Moved By: Lynn Klages

Seconded By: Norm Roberts

THAT, the Agenda for the December 21, 2023, Executive Board Meeting be approved.

CARRIED

3. **Declaration of Pecuniary Interests**

N/A

4. **Approval of the Minutes of the Quinte Conservation Executive Board meeting of October 19, 2023.**

MOTION QC-23-096

Moved By: Janice Maynard

Seconded By: Dave Ogden

THAT, the Minutes from the October 19, 2023 Quinte Conservation Executive Board Meeting be approved.

CARRIED

5. Business Arising from the Minutes

N/A

6. Announcements

N/A

7. Deputations - See pg 137 Re: Letter from Phil Dawson (Prince Edward Cadets)

Introduction of Phil Dawson. Mr Dawson offered that he wanted to offer a face to the name on the letter. Mentioned although the group is working through the changes for the coming year, he has nothing to add to the letter, and is looking forward to hearing from the board.

Board member requested Motion to receive the letter from Phil Dawson (Prince Edward Cadets)

MOTION QC-23-097

Moved by : Kathryn Brown

Seconded by: Jamie Zeiman

THAT, the Letter from Phil Dawson (Prince Edward Cadets) be received.

CARRIED

8. Monthly Permit Summary (Motion to Approve)

MOTION QC-23-098

Moved By: Nathan Townend

Seconded By: Lynn Klages

THAT, the monthly permit summary for the month of November 2023 be approved.

CARRIED

9. Monthly Planning Summary (Motion to Approve)

MOTION QC-23-099

Moved By: Dave Ogden

Seconded By: Jamie Zeiman

THAT, the monthly planning summary for the month of November 2023 be approved.

CARRIED

Board member had concerns of an address from a file from Tweed. Staff confirmed the address in question was from the Monthly Permit Summary, not planning. Staff also clarified that the multiple addresses are for integrity digs for local gas company and permit was issued to address all digs within one permit

10. Budget Control (Motion to Approve)

MOTION QC-23-100

Moved By: Norm Roberts

Seconded By: James Flieler

THAT, the Budget Control be approved.

CARRIED

11. McLeod Dam Hydro Report (Motion to Approve)

MOTION QC-23-101

Moved By: Kathryn Brown

Seconded By: Carrie West

THAT, the McLeod Dam Hydro Report be approved,

CARRIED

Board member commented on Positive showing, Staff offered that the dam has had some issues with the generator, reporting as functioning as should.

Board member asked if we would be making money, staff answered that we are covering the costs.

Board member asked about a vibration issue, has it been resolved. Staff clarified that it has been corrected as previously mentioned. A shaft was worn out and created the issues but has now been rectified.

12. Proposed Property Donation (Motion to Receive)

MOTION QC-23-102

Moved By: Paul Carr

Seconded By: Mike Stevens

THAT, the staff be directed to send a letter confirming that the Authority is interested in receiving the donated vacant property.

CARRIED

Staff clarified that it is a small parcel but protects the shore from development and erosion.

Board member asked about it being in a flood plain, questioned the tax implications and commented that if we do not accept it, it will still be left in its natural state.

Staff offered that the net benefit is small but it was up for sale and was not sold. The property donation was reviewed and we believe that it protect the flood plain and interest as it pertains to the water body.

Board asked why purchase and incur the cost when it will still remain in its natural state as it is un developable.

Staff answered that if sold, a lot can be done to the property such as illegal filling to try and make a building lot and this can have impact on the waterbody.

Board member asked if there is a possibility that the tax implication/reduction be investigated before receipt of donation

Staff confirmed.

Board member concerned about dead ash trees creating a liability from falling on the road. Staff answered that there is some concern, however is confident that it would not reach the road but would investigate.

Board members concerned with the sale of the property and the buyer destroy the property and would create a lot of damage.

Board member offered an alternative use.

13. Depot Lakes Report (Motion to Receive)

MOTION QC-23-103

Moved By: Kathryn Brown

Seconded By: Nathan Townend

THAT, the staff report for the Depot Lakes be received.

CARRIED

14. Land Strategy and Capital Asset Plan (Motion to Approve)

MOTION QC-23-104

Moved By: Lynn Klages

Seconded By: John Wise

THAT, the Land Strategy and Asset Management Plan be approved.

CARRIED

Board commented on a good report, carbon value of the properties need to be updated.

Staff answered that the motion is a formality but appreciates the comments about the carbon and hopes to have something official in the new year.

15. Education and Outreach 2023 Report (Motion to Receive)

MOTION QC-23-105

Moved By: Lynn Klages

Seconded By: Jamie Zeiman

THAT, the 2023 Outreach and Stewardship Report be received.

CARRIED

Board member commented about the staff involvement as being the foundation of the community and conservation, Thanks Maya and staff.

Further comments regarding great work with the program. Staff recognition of Maya Navrot moving on for her future, sees her as a great loss. Brought this program to what it is.

Board member commented on such great work by Maya.

Big boots to fill, will be missed. Maya offered Thanks for kind words.

Board member referenced the trees planted and commented on her efforts as spectacular. Called her efforts, "The Maya affect"

16. Enforcement and Compliance (Motion to Approve)

MOTION QC-23-106

Moved By: Jamie Zeiman

Seconded By: Mike Stevens

THAT, the Quinte Conservation Section 28 Compliance and Enforcement Guidelines be approved.

CARRIED

17. 2024 Fee Policy and Schedules (Motion to Approve)

MOTION QC-23-107

Moved By: Kathryn Brown

Seconded By: James Flieler

THAT, the 2024 Fee Policy and Schedules be approved.

CARRIED

Staff announced that Regulation and Planning fees have been frozen by government and has been updated in the report to reflect this new information.

Board member asked about how long it has been the current rate, staff clarified that these Fees are still as approved in 2022.

18. 2024 Budget (Motion to Approve)

MOTION QC-23-108

Moved By: Norm Roberts

Seconded By: John Wise

THAT, the 2024 budget be approved by weighted vote.

CARRIED

Staff clarified no changes since first introduced previously.

Board member appreciates getting numbers early.

Unanimous vote – yes

19. Other Business

- Floodplain mapping open houses to be held in early 2024 (Christine Phillibert)
- Letters have been sent to all municipal partners asking for Expressions of Interest for 2024 Floodplain mapping projects

Selby Creek - Jan 16, 2024 – Selby Community Hall 5:30pm – 7pm

Napanee Upper Lakes - Jan 24, 2024 – Sydenham Public Library 5:30pm – 7pm

Salmon Upper Lakes, AND Consecon Lake and Creek - TBD

Staff clarified these are programs first introduced in Oct Board Meeting.

Urged all members to speak to CAO in regard to topics of concern.

20. Reports and Updates from the Board of Directors

N/A

21. Date and time of next meeting

The date and time of the next meeting is **January 18, 2023** at 3:30pm or earlier at the call of the chair.

22. Adjournment (Motion to Approve)

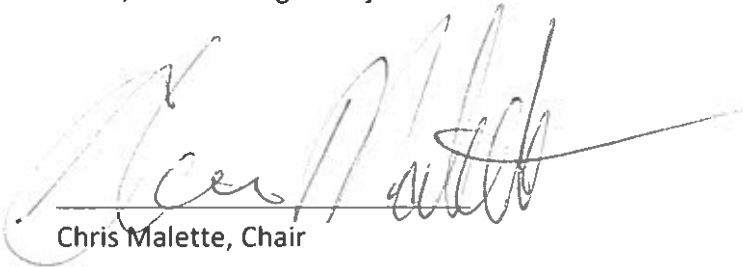
The meeting was adjourned at 4:18 pm.

MOTION QC-23-109

Moved By: Lynn Klages

Seconded By: Nathan Townend

THAT, the meeting be adjourned.



Chris Malette, Chair

CARRIED