



**Minutes of the meeting of the  
Quinte Conservation Executive Board Meeting**

**Date:** October 20, 2022, 3:30pm  
**Location:** ZOOM

**Members Present:** **Chris Malette** (City of Belleville), **Carrie West** (Township of Madoc ), **Dale Grant** (Stirling and Rawdon Township), **Ellen Johnson** (Town of Greater Napanee), **Heather Lang** (Tyendinaga Township), **Henry Hogg** (Addington Highlands Township), **James Flieler** (Municipality of Tweed), **Janice Maynard** (County of Prince Edward), **John Wise** (Stone Mills Township), **Les Stanfield** (County of Prince Edward), **Mike Kirby** (Centre Hastings Municipality) , **Mike Stevens** (Marmora and Lake Municipality), **Nicki Gowdy** (Township of Central Frontenac), **Norm Roberts** (Township of South Frontenac), **Tom Livingston** (County of Prince Edward), **John Hirsch** (County of Prince Edward), **Nicki Gowdy** (Township of South Frontenac), **Paul Carr** (City of Belleville), **Ray Hobson** (County of Prince Edward), **Sean Kelly** (City of Belleville)

**Members Absent:** **Don Kuntze** (City of Quinte West), **John Hirsch** (County of Prince Edward), **Kate MacNaughton** (County of Prince Edward), **Ronald Carroll** (Tudor and Cashel Townships), **Steven Everhardus** (Town of Deseronto),

**Staff Present:** **Brad McNevin** (CAO), **Amy Dickens** (Source Water Protection Coordinator), **Catherine Sinclair** (Regulations Officer), **Christine Phillibert** (Water Resources Manager), **Christine Jennings** (Watershed Monitoring Technician), **Curtis Vance** (GIS/IT Systems Supervisor) **Kristina Hamilton** (Corporate Services Assistant), **Tammy Smith** (Corporate Services Manager), **Jesse Platt** (Field Operations Manager), **Paul McCoy** (Planning and Regulations Manager), **Tim Trustham** (Lands Operations Coordinator)

**Also Present:** Richard Steiginga

**1. Call to Order**

The Chair called the meeting to order at 3:33 pm.

**a. Notice Regarding Cell Phones and Pagers**

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

**b. Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

**2. Approval of the Agenda**

**MOTION QC-22-081**

**Moved By: Chris Mallette**

**Seconded By: Tom Livingston**

THAT, the Agenda for the October 20, 2022 Executive Board Meeting be approved.

**CARRIED**

No remarks

**3. Approval of the Minutes of the Quinte Conservation Executive Board meeting of September 22, 2022.**

**MOTION QC-22-082**

**Moved By: Henry Hogg**

**Seconded By: Ellen Johnson**

THAT, the Minutes from the September 22, 2022 Quinte Conservation Executive Board Meeting be approved.

**CARRIED**

**4. Business Arising from the Minutes**

No Discussion

**5. Action Items of the previous Quinte Conservation Executive Board Meeting**

Action Item #1: QC staff to examine options and costs to reinstitute use of single-track trails – ongoing

Action Item #2: QC Staff to provide a report regarding Municipal and Quinte Conservation setbacks- ongoing

Action Item #3: QC Staff to provide a report regarding discussion on Section 4.6.1 of the Regulations Policy Manual- ongoing

No Discussion

**6. Disclosure of Pecuniary Interests**

N/A

**7. Delegations**

Richard Steinginga to present Audit and Financial results, highlighting items.

**8. 2021 Audit and Presentation by Richard Steinginga of Baker Tilley (Motion to Approve)**

**MOTION QC-22-083**

**Moved By: Norm Johnson**

**Seconded By: Heather Lang**

That, the 2021 Audit and Presentation be approved

**CARRIED**

Richard Steinginga of Baker Tilley gave a summarization of financial statements and Audit.

Board member inquired how much hydro revenue would be required to be in compliant. Reply was that it was a unique situation, one that will see a noncompliant situation till 2028, according to lenders.

Board member asked about surplus, Reply was that cash was not sitting in the bank, went toward loan.

Board member discussed their upset about time it took for the audit and financial report, says is worthless because the report takes so long. They said they were not happy with the timing of audit and new budget and asked When can expect the next one?

Reply, there were difficulties in aligning the budget, but will improve the process moving forward and Ideally May would be the expectation for the next one.

Auditor statement of responsibilities at end of discussion. Found no financial errors, no accounting errors and thanked all for co operation of process.

**9. Review and Approval of the Section 28 Regulations and Permits (Motion to Approve)**

**MOTION QC-22-084**

**Moved By:** Heather Lang

**Seconded By:** Mike Kerby

THAT, the Review and Approval of the Section 28 Regulations and Permits be approved.

**CARRIED**

No Discussion

**10. Plan Review Summary (Motion to Approve)**

**MOTION QC-22-085**

**Moved By:** Sean Kelly

**Seconded By:** John Wise

THAT, the Plan Review Summary be approved.

**CARRIED**

There was no discussion

**11. Budget Control (Motion to Approve)**

**MOTION QC-22-086**

**Moved By:** Chris Mallette

**Seconded By:** Norm Roberts

THAT, the Budget Control be approved.

**CARRIED**

There was no discussion

**12. Communications Report (Motion to Receive)**

**MOTION QC-22-087**

**Moved By:** John Wise

**Seconded By:** Sean Kelly

THAT, the Communications Report be received.

**CARRIED**

There was no discussion

**13. Water Soldier in the Bay of Quinte (Motion to Receive)**

**MOTION QC-22-088**

**Moved By:** Mike Stevens

**Seconded By:** Heather Lang

THAT, the Water Soldier Report be received.

**CARRIED**

Board member asked how bad Water soldier is, Staff answered it is here. First found in Yacht club and found all the way to Trenton and believe it may have generated from Trent River. Herbicide application suggested to be used

Board member asked if it was too late for herbicide? Staff answered that we can get a handle on it but will be difficult. Herbicide has been proven effective in Trent River but is going to be difficult to manage

Board member asked about boat travelling through and spreading, staff answered that it doesn't take much movement and spreads pretty easily. Probably how it has travelled this far in the first place. Cannot be isolated.

Board member asked of any other plants are susceptible to the herbicide? Staff answered yes, there are concerns.

Staff said that Trent and Black Rivers and Bay of Quinte only locations in North America that Water Soldier has been found. Many agencies helping out with the tracking and eradicating the problem. Water soldier is no longer being allowed to be sold in Canada as an ornamental plant.

Board member asked about the movement to other lakes, staff answered that there are reporting mechanisms in place to track but the spread would rely on boat washing stations and education/outreach.

**14. Floodplain Mapping Projects Funding Application (Motion to Approve)**

**MOTION QC-22-089**

**Moved By: John Wise**

**Seconded By: Tom Livingston**

THAT, the Executive Committee support the floodplain mapping projects funding application and that the report be approved.

**CARRIED**

Staff offered no updates beyond the report.

Board member asked what groups are involved. Staff answered members of public, municipalities and stakeholder groups.

**15. 75th Anniversary Event Summary (Motion to Approve)**

**MOTION QC-22-090**

**Moved By: Mike Kerby**

**Seconded By: Tom Livingston**

THAT, the Event Summary Report be received.

**CARRIED**

Staff mentioned it was a wonderful event, congrats to staff and volunteers, and QC should be proud.

**16. Fee Policy and Schedules (Motion to Approve)**

**Motion QC 22-91**

**Moved By: John Wise**

**Seconded By: Chris Mallette**

THAT, the proposed Quinte Conservation Fee Policy and 2023 Fee Schedules, be received.

AND FURTHER THAT, staff be directed to commence the 30-day review period.

**CARRIED**

Amendment page 5 under implementation

**17. 2023 Proposed Budget (Motion to Approve)**

**Motion QC 22-092**

**Moved By:** Heather Lang

**Seconded By:** Ellen Johnson

THAT, the proposed 2023 budget presented with this staff report showing a 4% Cost of Living Allowance resulting in a \$114,372 increase to our municipal levy, \$25,000 reserve build, and special levy investments, be received.

AND FURTHER THAT, staff be directed to circulate the 2023 Proposed Budget to our municipal partners for the required 30-day review period prior to bringing to the board for the weighted vote.

**CARRIED**

Board member asked if 30 day is long enough with election. Is there a way to extend the review period? Staff answered through the Chair, that 30 days is amount of time prescribed in the Act for consultation. The decision for additional time for consultation is a decision of the board, not the chair.

Board member suggested an Amendment of 60 days, to objection from other board members. Discussion followed with a final agreement of 40 days Review Period Amendment to the motion. Both Mover and Seconder of original motion agreed to amend the motion to a 40-day review period.

Final motion for item 17 as amended:

**Motion QC 22-092**

**Moved By:** Heather Lang

**Seconded By:** Ellen Johnson

THAT, the proposed 2023 budget presented with this staff report showing a 4% Cost of Living Allowance resulting in a \$114,372 increase to our municipal levy, \$25,000 reserve build, and special levy investments, be received.

AND FURTHER THAT, staff be directed to circulate the 2023 Proposed Budget to our municipal partners for the required 40-day review period prior to bringing to the board for the weighted vote.

**18. Other Business**

Frink Center Event this Sunday 10am – 2pm

Board member asked about Tornado damage, clean up, tree removal as it pertains to Moira, Black, and Skootamatta Rivers.

Discussion on who's responsibility for clean up and to what areas.

**19. Date and Time of Next Meeting**

The date and time of the next meeting is Dec 1,2022 or earlier at the call of the chair.

**20. Adjournment**

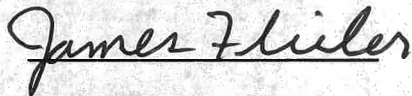
The meeting was adjourned at 5:05 pm.

**MOTION QC-22-093**

**Moved By: Norm Roberts**

**Seconded By: Dale Grant**

THAT, the meeting be adjourned.



James Flieler, Chair

**CARRIED**