



**Minutes of the meeting of the
Quinte Conservation Executive Board Meeting**

Date: January 20, 2022, 3:30pm
Location: ZOOM

Members Present: **Chris Malette** (City of Belleville), **Dale Grant** (Stirling and Rawdon Township), **Don Kuntze** (City of Quinte West), **Ellen Johnson** (Town of Greater Napanee), **Henry Hogg** (Addington Highlands Township), **James Flieler** (Municipality of Tweed), **Janice Maynard** (County of Prince Edward), **Kate MacNaughton** (County of Prince Edward), **Les Stanfield** (County of Prince Edward), **Mike Kirby** (Centre Hastings Municipality), **Mike Stevens** (Marmora and Lake Municipality), **Nicki Gowdy** (Township of Central Frontenac), **Norm Roberts** (Township of South Frontenac), **Paul Carr** (City of Belleville), **Ray Hobson** (County of Prince Edward), **Ronald Carroll** (Tudor and Cashel Townships), **Steven Everhardus** (Town of Deseronto), **Tom Livingston** (County of Prince Edward)

Members Absent: **Carrie West** (Township of Madoc), **Heather Lang** (Tyendinaga Township), **Jim Dunlop** (County of Prince Edward), **John Hirsch** (County of Prince Edward), **John Wise** (Stone Mills Township), **Sean Kelly** (City of Belleville)

Also Present: **Brad McNevin** (CAO), **Catherine Sinclair** (Regulations Officer), **Connor Dennehy** (GIS Specialist), **Curtis Vance** (GIS /IT Systems Supervisor), **Mary Gunning** (Aquatic Science Coordinator), **Maya Navrot** (Outreach and Stewardship Coordinator), **Michelle Grandchamp** (Communications Assistant), **Paul McCoy** (Planning and Regulations Manager), **Sam Reid** (Corporate Services Assistant), **Tammy Smith** (Corporate Services Manager), **Tim Trustham** (Lands Operations Coordinator)

1. Call to Order

The Chair called the meeting to order at 3:35 pm.

a. Notice Regarding Cell Phones and Pagers

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

b. Collection of Personal Information for Board Minutes

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. Approval of the Agenda

There was no discussion.

MOTION QC-21-141

Moved By: Paul Carr (City of Belleville)

Seconded By: Henry Hogg (Addington Highlands Township)

THAT, the Agenda for the January 20, 2022 Executive Board Meeting be approved.

CARRIED

3. Approval of the Minutes of the Quinte Conservation Executive Board meeting of December 16, 2021

There was no discussion.

MOTION QC-21-142

Moved By: Mike Kirby (Centre Hastings Municipality)

Seconded By: Norm Roberts (Township of South Frontenac)

THAT, the Minutes from the December 16, 2021 Quinte Conservation Executive Board Meeting be approved.

CARRIED

4. Action Items of the previous Quinte Conservation Executive Board Meeting

Action Item #1: Staff stated that the documents regarding proactive education for new landowners will be available on the website shortly.

5. Business Arising from the Minutes

6. Disclosure of Pecuniary Interests

7. Delegations

Paul Norris did a presentation on hydropower in Ontario.

Staff stated that Quinte Conservation has a significant loan for the McLeod Dam facility and Quinte Conservation needs to start thinking about the sustainability of McLeod Dam and how to move past the 2028 contract.

Board Member asked if the open market is for people with excess energy.

Paul Norris answered that every hydro dam facility fits into the market and there are very few that do not have financial backstop. Paul Norris added that all hydro dam facilities have contracts and a functioning market.

Board Member stated that it would not make sense for the Government to not extend contracts because it is the companies themselves that are financially responsible.

Paul Norris agreed. Paul Norris added that diversity is strength in this industry and the hydro dam facilities do much more than produce electricity.

8. Review and Approval of the Section 28 Regulations and Permits (Motion to Approve)

There was no discussion.

MOTION QC-21-143

Moved By: Henry Hogg (Addington Highlands Township)

Seconded By: Tom Livingston (County of Prince Edward)

THAT, the Review and Approval of the Section 28 Regulations and Permits be approved.

CARRIED

9. Plan Review Summary (Motion to Approve)

There was no discussion.

MOTION QC-21-144

Moved By: Steven Everhardus (Town of Deseronto)

Seconded By: Janice Maynard (County of Prince Edward)

THAT, the Plan Review Summary be approved.

CARRIED

10. Media Releases and Communications Report (Motion to Receive)

Staff added that there was a letter included in the report from the Minister of Northern Development, Mines, Natural Resources and Forestry regarding his appreciation for all 36 Conservation Authorities because they identified they would send staff to British Columbia to help respond to the state of emergency relating to the recent flooding event. Staff also indicated that they had a few staff ready to be deployed from Quinte Conservation.

There was no discussion.

MOTION QC-21-145

Moved By: Norm Roberts (Township of South Frontenac)

Seconded By: Henry Hogg (Addington Highlands Township)

THAT, the Media Releases and Communications Report be received.

CARRIED

11. Annual Report Outreach and Stewardship (Motion to Receive)

Board Member asked if Forest Therapy is a service that Quinte Conservation pays for or if the participants pay for the session.

Staff answered that the recent Forest Therapy sessions were covered by the Bay of Quinte Tourism and Marketing grant. Staff added that in the past participants have had to cover the cost for the session.

Board Members stated how impressive all the things that the department is doing and is impressed with how many people Quinte Conservation has connected with.

Board Member asked about the shoreline assessment that was occurring in Prince Edward County.

Staff answered that the shoreline assessment is through the Love your Lake program that is run with Watersheds Canada. Staff added that this spring each landowner will receive a report regarding their shoreline and Quinte Conservation will receive a summary of the entire area that was assessed.

Board Member asked if the data collected only goes to Watersheds Canada.

Staff answered that the data is collected through Watersheds Canada and Quinte Conservation receives a summary report at the end of the program.

MOTION QC-21-146

Moved By: Norm Roberts (Township of South Frontenac)

Seconded By: Les Stanfield (County of Prince Edward)

THAT, the Quinte Conservation Executive Board receive the annual report for outreach and stewardship.

CARRIED

12. Other Business

13. Adjournment

The meeting was adjourned at 4:14 pm.

MOTION QC-21-147

Moved By: Chris Malette (City of Belleville)

Seconded By: Dale Grant (Stirling and Rawdon Township)

CARRIED

THAT, the meeting regarding 2021 business be adjourned.

James Flieler, Chair

1. Call to Order
2. Approval of the Agenda

There was no discussion.

MOTION QC-22-001

Moved By: Ellen Johnson (Town of Greater Napanee)

Seconded By: Don Kuntze (City of Quinte West)

THAT, the Agenda for the January 20, 2022 Executive Board Meeting be approved.

CARRIED

3. Delegations
4. Closing of 2021 Business (Motion to Approve)

There was no discussion.

MOTION QC-22-002

Moved By: Norm Roberts (Township of South Frontenac)

Seconded By: Mike Kerby (Centre Hastings Municipality)

THAT, 2021 business be closed.

CARRIED

5. Opening of 2022 Business

6. Confirmation of two year appointment for Chairs and Vice Chairs of Watershed Advisory Boards and Quinte Conservation Executive Board

There was no discussion.

MOTION QC-22-003

Moved By: Don Kuntze (City of Belleville)

Seconded By: Steven Everhardus (Town of Deseronto)

THAT, the two year appointments for Chairs and Vice Chairs be approved,

AND,

FURTHER THAT, the Quinte Conservation Executive Board approves the following for calendar year 2022:

- James Flieler, Chair of the Quinte Conservation Executive Board and Chair of the MRW Advisory Board;
- Janice Maynard, Vice Chair of the Quinte Conservation Executive Board and Chair of the PER Advisory Board;
- John Wise, Chair of the NRW Advisory Board;
- Heather Lang, Vice-chair of the NRW Advisory Board;
- John Hirsch, Vice-chair of the PERCA Advisory Board;
- Paul Carr, Vice-chair of the MRW Advisory Board.

CARRIED

7. Appointment of Conservation Ontario Council Representatives (Motion to Approve)

There was no discussion.

MOTION QC-22-004

Moved By: Mike Kerby (Centre Hastings Municipality)

Seconded By: Kate MacNaughton (County of Prince Edward)

THAT, the Chair of the QC Executive Committee, James Flieler and the CAO/Secretary-Treasurer, Brad McNevin, and one alternate, Janice Maynard, Vice-chair of the QC Executive Committee be appointed members to the Conservation Ontario Council for 2022.

CARRIED

8. Appointment of Auditors (Motion to Approve)

There was no discussion

MOTION QC-22-005

Moved By: Chris Malette (City of Belleville)

Seconded By: Henry Hogg (Addington Highlands Township)

THAT, Baker Tilley be selected as the auditors for 2022; AND THAT, staff be authorized to negotiate the fee for this service.

CARRIED

9. Appointment of Financial Institution and Borrowing Resolution (Motion to Approve)

There was no discussion.

MOTION QC-22-006

Moved By: Chris Malette (City of Belleville)

Seconded By: Les Stanfield (County of Prince Edward)

THAT. The Quinte Conservation Executive Board approves the Royal Bank of Canada to act as the financial institution for 2022;

WHEREAS, it is necessary for the Quinte Conservation Authority (Hereinafter called the "Authority") to borrow up to the sum of One Million Dollars (\$1,000,000.00) required for its purposes until payment to the Authority of any grants and/or sums to be paid to the Authority by the participating municipalities designated as such under the Conservation Authority Act, 1980;

1. THAT, the Authority does borrow from the Royal Bank of Canada up to the sum of One Million Dollars (\$1,000,000.00) as necessary for its purposes on the promissory note or notes of the Authority to the Authority by participating municipalities at such rate of interest as the Minister of Natural Resources approves.

2. THAT, the Chair or the Vice-Chair together with the CAO/Secretary-Treasurer or Corporate Services Manager of the Authority be and they are hereby authorized to execute for and on behalf of the Authority as promissory note or notes for the sum to be borrowed under paragraph numbered 1 hereof.

3. THAT, the amount borrowed pursuant to this resolution with interest thereon at the rate approved by the Minister of Natural Resources be a charge upon whole of the monies received

or to be received by the Authority from the participating municipalities as and when such monies are received.

4. THAT, the Chair or the Vice-Chair or the CAO/Secretary- Treasurer or the Corporate Services Manager of the Authority be and is hereby authorized and directed to apply, in payment of the monies borrowed pursuant to this resolution together with interest thereon at the rate approved by the Minister of Natural Resources, all of the monies received by the Authority from the participating municipalities

CARRIED

10. Appointment of Authority Solicitor (Motion to Approve)

There was no discussion.

MOTION QC-22-007

Moved By: Henry Hogg (Addington Highlands Township)

Seconded By: Tom Livingston (County of Prince Edward)

THAT, Templeman Menninga be appointed as solicitors for Quinte Conservation for issues related to Section 28 Regulations, Water and Land management for the year 2022.

CARRIED

11. Appointment of Signing Officers

There was no discussion.

MOTION QC-22-008

Moved By: Ellen Johnson (Town of Greater Napanee)

Seconded By: Dale Grant (Stirling and Rawdon Township)

THAT, the signing authorities for Quinte Conservation for 2022 be any two of the following: James Flieler, Quinte Conservation Executive Chair; Janice Maynard, Quinte Conservation Executive Vice Chair; Brad McNevin,-Chief Administrative Officer/Secretary-Treasurer; and Tammy Smith, Corporate Services Manager.

CARRIED

12. Appointment of the Source Water Protection Committee (Motion to Approve)

There was no discussion.

MOTION QC-22-009

Moved By: Dale Grant (Stirling and Rawdon Township)

Seconded By: Chris Malette (City of Belleville)

THAT, Mike Kerby be appointed to the Source Protection Committee

CARRIED

13. Appointment of the Hearing Committee (Motion to Approve)

There was no discussion.

MOTION QC-22-010

Moved By: Mike Kerby (Centre Hastings Municipality)

Seconded By: Chris Malette (City of Belleville)

THAT, two members of each Watershed Advisory Board, namely James Flieler (Chair of the Quinte Conservation Executive Committee, Chair of the Moira River Advisory Board and Municipality of Tweed member), Paul Carr (Vice-chair of the Moira River Advisory Board and City of Belleville member), John Wise (Chair of the Napanee Region Advisory Board and Stone Mills Township member), Heather Lang (Vice-chair of the Napanee Region Advisory Board and Tyendinaga Township member), Janice Maynard (Vice-chair of the Quinte Conservation Executive Committee, Chair of the Prince Edward Region Advisory Board and County of Prince Edward member), and John Hirsch (Vice-chair of the Prince Edward Region Advisory Board and Prince Edward County member) be appointed to the Quinte Conservation Hearing Committee for 2022.

CARRIED

14. Appointment of the Hydro Committee Representatives (Motion to Approve)

There was no discussion.

MOTION QC-22-011

Moved By: Henry Hogg (Addington Highlands Township)

Seconded By: Ellen Johnson (Town of Greater Napanee)

THAT, the Chair and Vice-chair of each Watershed Advisory Board, namely James Flieler (Chair of the Quinte Conservation Executive Committee, Chair of the Moira River Advisory Board and Municipality of Tweed member), Paul Carr (Vice-chair of the Moira River Advisory Board and City of Belleville member), John Wise (Chair of the Napanee Region Advisory Board and Stone Mills Township member), Heather Lang (Vice-chair of the Napanee Region Advisory Board and Tyendinaga Township member), Janice Maynard (Vice-chair of the Quinte Conservation Executive Committee, Chair of the Prince Edward Region Advisory Board and Prince Edward County member), and John Hirsch (Vice-chair of the Prince Edward Region Advisory Board and Prince Edward County member) be appointed to the McLeod Dam Hydro Committee for 2022.

CARRIED

15. Appointment of the Budget Committee Members

There was no discussion.

MOTION QC-22-012

Moved By: Nicki Gowdy (Township of Central Frontenac)

Seconded By: Don Kuntze (City of Quinte West)

THAT, one member of each Watershed Advisory Board (namely; Don Kuntze (City of Quinte West), Norm Roberts (South Frontenac) and Ray Hobson (County of Prince Edward) be appointed to the Budget Committee for 2022.

CARRIED

16. Appointment of the Lands Committee Members (Motion to Approve)

There was no discussion.

MOTION QC-22-013

Moved By: Mike Kerby (Centre Hastings Municipality)

Seconded By: Janice Maynard (County of Prince Edward)

THAT, Chris Malette (MRW, City of Belleville), Steven Everhardus (NRW, Town of Deseronto), Les Stanfield (PERCA, County of Prince Edward) and Tom Livingston (PERCA, County of Prince Edward) be appointed to the Lands Committee for 2022.

CARRIED

17. Appointment of an Executive Committee Member to the Foundation Board (Motion to Approve)

There was no discussion.

MOTION QC-22-014

Moved By: Paul Carr (City of Belleville)

Seconded By: Les Stanfield (County of Prince Edward)

THAT, Sean Kelly, City of Belleville representative on the Quinte Conservation Executive Board be appointed to the Quinte Conservation Foundation Board of Directors.

CARRIED

18. Avenza Trail Map Platform Report

Board Member asked if the user can download the maps directly from their phone using the app.

Staff answered yes. Staff added that the app is compatible with IOS and Android. The user can scan the QR code on the website or on the trail head signs to be brought directly to Quinte Conservation's conservation area maps.

MOTION QC-22-015

Moved By: Mike Stevens (Municipality of Marmora and Lake)

Seconded By: Don Kuntze (City of Quinte West)

THAT, the Avenza Trail Map Platform report be received.

CARRIED

19. Current LiDAR Inventory and Update to Eastern CA Acquisition Project Report

Board Member asked if it was worth it to get letters of support from Quinte Conservation's member municipalities.

Staff answered yes and that Quinte Conservation has applied for funding for three projects and that the letters would be beneficial.

Board Member asked if the province would help support any of the projects.

Staff answered no. Staff added that the province is not looking to get involved in large-scale projects but could potentially play a partner role for other projects.

Board Member asked if the money has already been allocated for these projects and if Quinte Conservation is successful in funding if the money that is saved could be put towards other LiDAR projects.

Staff answered yes and agreed that any saving should be used for other similar projects.

MOTION QC-22-016

Moved By: Tom Livingston (County of Prince Edward)

Seconded By: Les Stanfield (County of Prince Edward)

THAT, the LiDAR Data Inventory, Planning and Opportunities report be received.

CARRIED

20. Programs and Services Inventory

Board Member asked if an agreement between Quinte Conservation and the municipality is required for all the programs/services listed as category three.

Staff answered that programs/services in category two and three will be further negotiated with the municipality it effects.

Board Member asked if the list is what Quinte Conservation is using for guidance.

Staff answered that the list is a living document and that prior to February 28, 2022 a list must be submitted to the province with all the programs/services that Quinte Conservation provides. Staff added that a finalized list will be coming back at the February Executive Board Meeting.

MOTION QC-22-017

Moved By: Don Kuntze (City of Quinte West)

Seconded By: Steven Everhardus (Town of Deseronto)

THAT, the Quinte Conservation Executive Board approve the “Quinte Conservation Authority Programs and Services List”,

AND

FURTHER THAT, the Quinte Conservation Executive Board approve staff to distribute the Programs and Services Inventory to our member municipalities and the Ministry of Environment, Conservation and Parks prior to February 28, 2022.

CARRIED

21. Other Business

Staff stated that Quinte Conservation was approached regarding the Potter’s Creek Conservation Area being apart of a trail network as it begins to expand westward. Staff added that the trails on Quinte Conservation property would be used as a connection point for the eastern trails and the western trails to meet.

Board Member asked if it was the Eastern Ontario Trails Alliance that approached Quinte Conservation.

Staff answered that the person that approached Quinte Conservation was not apart of the Eastern Ontario Trails Alliance but does have a connection to this organization.

22. Date and Time of Next Meeting

The date and time of next meeting is February 17, 2022 or earlier at the call of the chair.

23. Adjournment

The meeting was adjourned at 4:48 pm.

MOTION QC-22-018

Moved By: Norm Roberts (Township of South Frontenac)

Seconded By: Dale Grant (Stirling and Rawdon Township)

CARRIED

THAT, the meeting be adjourned.



Janice Maynard, Vice-Chair