



**Minutes of the meeting of the  
Quinte Conservation Executive Board Meeting**

**Date:** May 20, 2021, 3:30pm  
**Location:** ZOOM

**Members Present:** **Carrie West** (Township of Madoc), **Chris Malette** (City of Belleville), **Dale Grant** (Stirling and Rawdon Township), **Don Kuntze** (City of Quinte West), **Ellen Johnson** (Town of Greater Napanee), **Heather Lang** (Tyendinaga Township), **Henry Hogg** (Addington Highlands Township), **James Flieler** (Municipality of Tweed), **Janice Maynard** (County of Prince Edward)- arrived at 4:45pm, **John Hirsch** (County of Prince Edward)- arrived at 4:45pm, **John Wise** (Stone Mills Township), **Kate MacNaughton** (County of Prince Edward)- arrived at 4:45pm, **Les Stanfield** (County of Prince Edward), **Mike Kerby** (Centre Hastings Municipality), **Mike Stevens** (Marmora and Lake Municipality), **Nicki Gowdy** (Township of Central Frontenac), **Paul Carr** (City of Belleville), **Sean Kelly** (City of Belleville), **Steven Everhardus** (Town of Deseronto), **Tom Livingston** (County of Prince Edward)

**Members Absent:** **Jim Dunlop** (County of Prince Edward), **Norm Roberts** (Township of South Frontenac), **Ray Hobson** (County of Prince Edward), **Ronald Carroll** (Tudor and Cashel Townships)

**Also Present:** **Brad McNevin** (CAO), **Catherine Sinclair** (Regulations Officer), **Darcy Clow** (Napanee Region Field Operations), **Dave Eastcott** (Water Resources Technician), **Jesse Platt** (Field Operations Manager), **Lindsay Nash** (Environmental and Regulations Technician), **Mark Boone** (Hydrogeologist), **Paul McCoy** (Planning and Regulations Manager), **Sam Reid** (Corporate Services Assistant), **Sharlene Richardson** (Regulations Officer), **Tammy Smith** (Corporate Services Manager), **Tim Trustham** (Lands Operations Coordinator)

**1. Call to Order**

The Chair called the meeting to order at 3:31 pm.

**a. Notice Regarding Cell Phones and Pagers**

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

**b. Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

**2. Approval of the Agenda**

Staff updated agenda Item #17.

**MOTION QC-21-053**

**Moved By: John Wise** (Stone Mills Townships)

**Seconded By: Sean Kelly** (City of Belleville)

THAT, the Agenda for the May 20, 2021 Executive Board Meeting be approved.

**CARRIED**

**3. Approval of the Minutes of the Quinte Conservation Executive Board meeting of April 22, 2021**

There was no discussion.

**MOTION QC-21-054**

**Moved By: Henry Hogg** (Addington Highlands Township)

**Seconded By: Tom Livingston** (County of Prince Edward)

THAT, the Minutes from the April 22, 2021 Quinte Conservation Executive Board Meeting be approved.

**CARRIED**

**4. Action Items of the previous Quinte Conservation Executive Board Meeting**

Staff gave update on action items.

**5. Business Arising from the Minutes**

**6. Disclosure of Pecuniary Interests**

**7. Delegations**

**8. Review and Approval of the Section 28 Regulations and Permits (Motion to Approve)**

There was no discussion.

**MOTION QC-21-055**

**Moved By: Steven Everhardus (Town of Deseronto)**

**Seconded By: Mike Kerby (Centre Hastings Municipality)**

THAT, the Review and Approval of the Section 28 Regulations and Permits be approved.

**CARRIED**

**9. Plan Review Summary (Motion to Approve)**

There was no discussion.

**MOTION QC-21-056**

**Moved By: Heather Lang (Tyendinaga Township)**

**Seconded By: Chris Malette (City of Belleville)**

THAT, the Plan Review Summary be approved.

**CARRIED**

**10. Budget Control (Motion to Approve)**

Board Member asked about the new staff hired.

Staff answered that a new Regulations Officer has been hired.

Board Member asked about the seepage study reports.

Staff answered that staff are currently reviewing the reports and then a formal presentation will be made to the board. Also, until staff have reviewed and are satisfied with the report final payment will not be made.

**MOTION QC-21-057**

**Moved By: Paul Carr** (City of Belleville)

**Seconded By: John Wise** (Stone Mills Township)

WHEREAS the Planning Advisory and Regulatory Services have seen an increase in revenue and expenses;

THEREFORE BE IT RESOLVED THAT the Quinte Conservation Executive Board approve an increase to our Other Revenue of \$100,000 with offsetting expense of \$100,000 incurred in the Planning Advisory and Regulatory Services (Program Management increase \$90,000 and Program Costs increase \$10,000);

FURTHER THAT, the Budge Control for period ending April 30, 2021, be approved.

**CARRIED**

**11. McLeod Dam Hydro Report (Motion to Approve)**

There was no discussion.

**MOTION QC-21-058**

**Moved By: John Wise** (Stone Mills Township)

**Seconded By: Heather Lang** (Tyendinaga Township)

THAT, the Budge Control be approved.

**CARRIED**

**12. Media Releases and Communications Report (Motion to Receive)**

Board Member asked about what the acronyms stand for in the report and what the data represents.

Staff answered that we can have communications staff at the next Executive Board meeting to explain report. Staff added that the report is meant to represent outreach in the community each month.

Board Member asked if the report needs to be done every month.

Staff answered yes as it is beneficial to show the outreach that Quinte Conservation has.

Staff stated that staff would come back in June with a report of different options for this report.

**MOTION QC-21-059**

**Moved By: Mike Kerby** (Centre Hastings Municipality)

**Seconded By: Les Stanfield** (County of Prince Edward)

THAT, the Media Releases and Communications Report be received.

**CARRIED**

**13. Endorsement for Province Investigating and Updating Source Water Protection Legislation (Motion to Approve)**

Staff explained that Quinte Conservation were circulated the letter from Fort Erie. Staff added that the letter ties in with the presentation done by the Chair of the Source Water Protection Committee at the April Board Meeting.

There was no discussion.

**MOTION QC-21-060**

**Moved By: Heather Lang** (Tyendinaga Township)

**Seconded By: Les Stanfield** (County of Prince Edward)

THAT, the Quinte Conservation Executive Board endorse the resolution from the Municipal Council of the Town of Fort Erie for the province to investigate and update source water protection legislations; AND

FURTHER THAT, Quinte Conservation staff be directed to send a letter of endorsement and support to the Town of Fort Erie regarding the April 26, 2021 resolution.

**CARRIED**

**14. Appointment of Officer (Motion to Approve)**

There was no discussion.

**MOTION QC-21-061**

**Moved By: Mike Kerby** (Centre Hastings Municipality)

**Seconded By: John Wise** (Stone Mills Township)

THAT, the Quinte Conservation Executive Board appoint Catherin Sinclair as a Regulations Officer (including designation as a Provincial Offences Officer) to enforce regulations made by Quinte Conservation pursuant to Section 28 and Section 29 of the Conservation Authorities Act; in order to carry out the responsibility of administration and enforcement of this Act, be approved.

**CARRIED**

**15. National Disaster Mitigation Program Projects (Motion to Receive)**

Staff explained report.

There was no discussion.

**MOTION QC-21-062**

**Moved By: Heather Lang** (Tyendinaga Township)

**Seconded By: Les Stanfield** (County of Prince Edward)

THAT, the Quinte Conservation Executive Board receives the National Disaster Mitigation Project report.

**CARRIED**

**16. Conservation Ontario Governance Accountability and Transparency Initiative (Motion to Approve)**

Staff explained report.

Board Member asked what QA/QC Checklist stood for and where it would be posted.

Staff answered that the checklist will be available on the website and it stood for Quality Assurance/Quality Control.

**MOTION QC-21-063**

**Moved By: Tom Livingston** (County of Prince Edward)

**Seconded By: John Wise** (Stone Mills Township)

WHEREAS the provincial government has passed legislative amendments related to the governance of Conservation Authorities;

AND WHEREAS the Conservation Authorities remain committed to fulfilling accountable and transparent governance;

THEREFORE BE IT RESOLVED THAT the Quinte Conservation Executive Board endorse the three key actions developed by the Conservation Ontario Steering Committee to update CA Administrative By-laws, to report proactively on priorities, and to promote/demonstrate results;

AND THAT staff be directed to work with Conservation Ontario to implement these actions and to identify additional improvements and best management practices.

**CARRIED**

**17. In Camera (Motion to Approve)**

**MOTION QC-21-064**

**Moved By: Paul Carr (City of Belleville)**

**Seconded By: Sean Kelly (City of Belleville)**

THAT, the Quinte Conservation Executive Board Meeting be moved to In Camera.

**CARRIED**

**MOTION QC-21-065**

**Moved By: Heather Lang (Tyendinaga Township)**

**Seconded By: Ellen Johnson (Town of Greater Napanee)**

THAT, the Quinte Conservation Executive Board Meeting be moved out of In Camera.

**CARRIED**

**MOTION QC-21-066**

**Moved By: John Wise (Stone Mills Township)**

**Seconded By: Les Stanfield (County of Prince Edward)**

THAT, the Quinte Conservation Executive Board approve the decisions made In Camera.

**CARRIED**



## **18. Other Business**

Staff explained issue with mountain bikes at Macaulay Mountain Conservation Area and the issue with biking groups wanting to mountain bike there. Staff added that the public and staff have noticed the reduced number of ground nesting birds over the years.

Board Member asked if staff could put up signage to educate the public instead of false information being spread.

Board Member asked if Quinte Conservation has a statement of what the organizations position is.

Staff answered that a media release was put out and statements on social media platforms have been posted regarding the organization position on the issue.

Board Member asked if there was an agreement with the Bloomfield Bike Club to make and maintain trails.

Staff answered that there was no formal agreement.

Board Member stated that because this is a sensitive issue that it may be best to have public consultation.

Board Member asked if Quinte Conservation could ask the Bloomfield Bike Club for proof of insurance and lease the area to them.

Staff answered that we want public to come to the area and respect it which means staying on established and marked trail system. Staff added that the biking trails are a liability and threatening to the public and animals.

Discussion followed.

Staff explained issue with horses at Conservation Areas and that it has become an issue now that the rule is pickup after your pet.

Board Member stated that this doesn't seem right and asked how many horses are using the trails.

Board Member said that most people that ride their horses are respectful and get off of their horse and kick the manure off to the side. Board Member added there may be a need for public education regarding this.

Board Member said that it is only fair that if dog owners have to pick up then the same rule should be for horses as well.

Board Member stated that staff should do a survey to see where the horses are and how many then make a policy and follow through.

Board Member said there are a lot of differences between dog and horse manure.

Discussion followed.

Staff did presentation regarding Ministry of Environment, Conservation and Parks (MECP) guidelines.

Board Member stated that the document provided by the MECP is confusing and that there is overlap with what is mandated and not mandated.

Board Member asked about water monitoring programs and what the rationale is for funding provincial programs through the municipal levy.

Staff stated that the MECP needs the data but does not have the resources to collect it. The MECP wants Conservation Authorities to be responsible for the data collection but do not want to pay for it.

Board Member stated that if the MECP want certain data collected by Conservation Authorities then that should be paid from MECP and not the municipal levy and Conservation Ontario should be approaching the MECP to discuss this.

Board Member asked staff to send the link to make comments about the report to all board members.

Staff agreed and stated that official comments will be sent from Quinte Conservation.

Discussion followed.

#### **19. Adjournment**

The meeting was adjourned at 5:11 pm.

#### **MOTION QC-21-067**

**Moved By: John Wise** (Stone Mille Township)

**Seconded By: Dale Grant** (Stirling and Rawdon Township)

THAT, the meeting be adjourned.



James Flieler, Chair