



**Minutes of the meeting of the  
Quinte Conservation Executive Board Meeting  
AGENDA**

**Date:** October 15, 2020, Following the SPA Meeting  
**Location:** ZOOM

Members Present: **Carrie West** (Township of Madoc), **Chris Malette** (City of Belleville), **Dale Grant** (Stirling and Rawdon Township), **Don Kuntze** (City of Quinte West), **Ellen Johnson** (Town of Greater Napanee), **Heather Lang** (Tyendinaga Township), **Henry Hogg** (Addington Highlands Township), **James Flieler** (Municipality of Tweed), **Janice Maynard** (County of Prince Edward), **John Hirsch** (County of Prince Edward), **John Wise** (Stone Mills Township), **Kate MacNaughton** (County of Prince Edward), **Les Stanfield** (County of Prince Edward), **Mike Kerby** (Centre Hastings Municipality), **Mike Stevens** (Marmora and Lake Municipality), **Nicki Gowdy** (Township of Central Frontenac), **Norm Roberts** (Township of South Frontenac), **Paul Carr** (City of Belleville), **Ray Hobson** (County of Prince Edward), **Sean Kelly** (City of Belleville), **Tom Livingston** (County of Prince Edward)

Members Absent: **Bob Bridger** (Tudor and Cashel Townships), **Jim Dunlop** (County of Prince Edward), **Steven Everhardus** (Town of Deseronto)

Also Present: **Brad McNevin** (CAO), **Christine Jennings** (Aquatic Science Coordinator), **Craig Leask** (Friends of Birdhouse City), **Darcy Clow** (Napanee Field Operations), **Elizabeth Lowe** (Planning and Regulations Technician), **Gillian Carson** (Friends of Birdhouse City), **Lindsay Nash** (Environmental and Regulations Technician), **Mark Boone** (Drought Management Project Coordinator), **Maya Navrot** (Education and Stewardship Coordinator), **Olivia Hughes** (Stormwater Project Coordinator), **Paul McCoy** (Planning and Regulations Manager), **Ross Hamilton** (Friends of Birdhouse City), **Sam Reid** (Corporate Services Assistant), **Sharlene Richardson** (Regulations Officer), **Tammy Smith** (Corporate Services Manager), **Tim Trustham** (Lands Operations Coordinator), **Wendy Dunning** (Friends of Birdhouse City)

**1. Call to Order**

The Chair called the meeting to order at 4:11pm.

**a. Notice Regarding Cell Phones and Pagers**

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

**b. Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

**2. Approval of the Agenda**

There was no discussion.

**MOTION QC-20-069**

**Moved By: Sean Kelly** (City of Belleville)

**Seconded By: Tom Livingston** (County of Prince Edward)

THAT, the Agenda for the October 15, 2020 Executive Board Meeting be approved.

**CARRIED**

**3. Approval of the Minutes of the Quinte Conservation Executive Board meeting of September 17, 2020**

There was no discussion.

**MOTION QC-20-070**

**Moved By: Henry Hogg** (Addington Highlands Township)

**Seconded By: Chris Malette** (City of Belleville)

THAT, the Minutes from the September 17, 2020 Quinte Conservation Executive Board Meeting be approved.

**CARRIED**

**4. Action Items of the previous Quinte Conservation Executive Board Meeting**

There was no discussion.

**5. Business Arising from the Minutes**

**6. Disclosure of Pecuniary Interests**

**7. Delegations- Birdhouse City**

A member of Friends of Birdhouse City did a presentation.

Talked about the support from the community and work to date. Also, mentioned the group wants to come back to the Board in the spring to present a strategic plan.

Board Member commended the group for their ongoing efforts.

Board Member asked if this is a tourist destination for people visiting The County.

Member of Friends of Birdhouse City answered that it is still an attraction but it is in need of repair.

**8. Review and Approval of the Section 28 Regulations and Permits (Motion to Approve)**

There was no discussion.

**MOTION QC-20-071**

**Moved By: Tom Livingston** (County of Prince Edward)

**Seconded By: Mike Stevens** (Municipality of Marmora and Lake)

THAT, the Review and Approval of the Section 28 Regulations and Permits be approved.

**CARRIED**

**9. Plan Review Summary (Motion to Approve)**

There was no discussion.

**MOTION QC-20-072**

**Moved By: Henry Hogg** (Addington Highlands Township)

**Seconded By: Les Stanfield** (County of Prince Edward)

THAT, the Plan Review Summary be approved.

**CARRIED**

**10. Budget Control (Motion to Approve)**

Board Member asked about QC Capital projects.

Staff answered that the projects have all just recently started.

**MOTION QC-20-073**

**Moved By: Heather Lang** (Tyendinaga Township)

**Seconded By: Kate MacNaughton** (County of Prince Edward)

THAT, the Budge Control be approved.

**CARRIED**

**11. Media Releases and Communications Report (Motion to Receive)**

There was no discussion.

**MOTION QC-20-074**

**Moved By: Mike Kerby** (Centre Hastings Municipality)

**Seconded By: Dale Grant** (Stirling and Rawdon Township)

THAT, the Media Releases and Communications Report be received.

**CARRIED**

**12. Thirteen Island Lake Dam Report (Motion to Receive)**

Staff stated that Quinte Conservation is scheduled to go to Central Frontenac this month to discuss the deterioration of the structure and the erosion of the embankment. In addition, staff noted that to complete this project we need funding through South Frontenac and Central Frontenac.

Board Member suggested stabilization at the culvert and downstream to prevent erosion.

Board Member commented about the regulatory barriers provincially and federally.

Staff stated that although there are barriers it is normally a smooth process for what Quinte Conservation is proposing.

Board Member asked about decommissioning the dam if the only purpose is for recreation.

Staff answered that the dam is part of our operations and is used as part of spring flood operations but has very limited abilities for flood control or low flow.

Board Member asked about issues with repairing the dam if it is on a private road.

Staff answered that there was a bridge originally and the culverts were installed by the Napanee Conservation Authority.

**MOTION QC-20-075**

**Moved By: Carrie West** (Township of Madoc)

**Seconded By: Tom Livingston** (County of Prince Edward)

THAT, the Quinte Conservation Executive Board receives this information; FURTHER THAT, the Quinte Conservation Executive Board direct staff to present the details of this report to South Frontenac and Central Frontenac councils; AND THAT, Quinte Conservation staff ask South Frontenac and Central Frontenac, as the benefitting municipalities, to budget for the project for 2021/2022 fiscal.

**CARRIED**

**13. Monitoring Program Update (Motion to Receive)**

Board Member asked how the data from the Monitoring Program is being managed and would like a presentation at a board meeting explaining it.

Staff agreed a report would be presented at one of the next board meetings.

**MOTION QC-20-076**

**Moved By: Sean Kelly** (City of Belleville)

**Seconded By: Mike Kerby** (Centre Hastings Municipality)

THAT, the Quinte Conservation Executive Board receives the Monitoring Report Update.

**CARRIED**

**14. Drought Management Update (Motion to Receive)**

Staff said that the project is on budget and on schedule. Staff estimates the completion of the project to be in February 2021.

Board Member asked when Quinte Conservation sends out email to municipalities that they carbon copy the councillor that is on the Executive Board.

Staff agreed.

**MOTION QC-20-077**

**Moved By: Janice Maynard** (County of Prince Edward)

**Seconded By: Kate MacNaughton** (County of Prince Edward)

THAT, the Quinte Conservation Executive Board receive the update report on the Quinte Region Drought Project.

**CARRIED**

**15. Stewardship & Outreach Update (Motion to Receive)**

Board Member talked about community trees and how great the program is. Also, thanked staff for their hard work.

Board Member said their municipality is going to budget more money for community trees next year and encourages other municipalities to do the same.

**MOTION QC-20-078**

**Moved By: Mike Stevens** (Municipality of Marmora and Lake)

**Seconded By: Mike Kerby** (Centre Hastings Municipality)

THAT, the Quinte Conservation Executive Board receive the Stewardship & Outreach Update.

**CARRIED**

## **16. Macaulay Mountain Property Discussion (Motion to Approve)**

Staff summarized report and said that this is an opportunity to lesson our liabilities if we were to sell a portion of Macaulay Mountain to the Algonquin and Lakeshore Catholic District School Board (ALCDSB) for a new school. In addition, it is an opportunity to improve Conservation Areas with the money received from the sale.

Board Member asked if the Air Cadets are interested or have been approached for purchasing the building they currently use. They stated this would get rid of our liability while keeping Birdhouse City.

Staff answered that the Air Cadets have not been approached.

Board Member commented from the Lands Committee tour at Macaulay Mountain last week that building is a liability. The property would still be a Conservation Area but it may look different. The funds will provide Quinte Conservation with money for Conservation Area upgrades that have high demands. The Air Cadets will be affected but could easily find another location as many Cadet Groups meet at schools.

Board Member stated they are not opposed to having a discussion with ALCDSB and Prince Edward County (PEC) and noted there has been no formal discussion at PEC yet. This could be a big public relations issue with locals. If done properly it would be a great opportunity for outdoor learning and innovative school design.

Board Member Ellen Johnson left meeting, wanted to be put on record of supporting the proposed motion.

Board Member asked about land value.

Staff answered that we do not know the exact amount at this time.

Board Member stated that Quinte Conservation need to be given full price for the value of the proposed severed lot.

Board Member recommended Quinte Conservation have informal discussions with ALCDSB and PEC and get proposed severed land appraised.

Discussion followed on this topic.

Board Member stated that they could not see the buildings being a big liability.

Staff answered that any building that Quinte Conservation staff are not maintaining is a liability.

**MOTION QC-20-079**

**Moved By: Janice Maynard** (County of Prince Edward)

**Seconded By: Kate MacNaughton** (County of Prince Edward)

THAT, the Quinte Conservation Executive Board approves Quinte Conservation entering into informal discussion with the Algonquin and Lakeshore Catholic District School Board and Prince Edward County for the sale of land associated with the PERCA office and storage building and get two land appraisals for the proposed severed land.

**DENIED**

**MOTION QC-20-080**

**Moved By: Chris Malette** (City of Belleville)

**Seconded By: Heather Lang** (Tyendinaga Township)

THAT, the Quinte Conservation Executive Board approves Quinte Conservation entering into informal discussion with the Algonquin and Lakeshore Catholic District School Board and Prince Edward County for the sale of land associated with the PERCA office and storage buildings.

**CARRIED**

**17. Preliminary Budget Outlook (Motion to Receive)**

Staff explained proposed budget.

Board Member asked why most of the items do not show an increase for cost of living.

Staff answered.

Board Member asked about our staffing levels.

Staff answered that we are low on staff, specifically in the Planning and Regulations Department but this budget does not have an option to add another full time employee.

**MOTION QC-20-081**

**Moved By: John Hirsch** (County of Prince Edward)

**Seconded By: Paul Carr** (City of Belleville)

THAT, the proposed 2021 budget presented with this staff report showing a \$24,796 increase to our operating budget, \$25,000 reserve build, and two capital levy investments for our management structures and conservation areas be received.



CARRIED

**18. Other Business**

There was no discussion.

**19. Date and Time of Next Meeting**

The date and time of the next meeting is November 19, 2020 or earlier at the call of the chair.

**20. Adjournment**

The meeting was adjourned at 5:57pm.

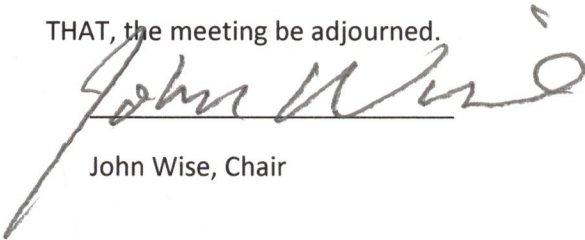
**MOTION QC-20-082**

**Moved By: Paul Carr** (City of Belleville)

**Seconded By: Tom Livingston** (County of Prince Edward)

CARRIED

THAT, the meeting be adjourned.



John Wise, Chair

1/4 cup white rice  
1/2 cup brown rice or white rice  
1/2 cup brown rice  
1/2 cup brown rice  
5 - 3/4 cup brown rice  
1/2 cup white rice  
2/3 cup dressing for chicken rice salad