



Minutes of the meeting of the
Quinte Conservation Executive Board Meeting

Date: September 17, 2020, 3:30pm
Location: Teleconference

Members Present: **Chris Malette** (City of Belleville), **Carrie West** (Township of Madoc), **Dale Grant** (Stirling and Rawdon Township), **Ellen Johnson** (Town of Greater Napanee), **Heather Lang** (Tyendinaga Township), **Henry Hogg** (Addington Highlands Township), **James Flieler** (Municipality of Tweed), **Janice Maynard** (County of Prince Edward), **John Hirsch** (County of Prince Edward), **John Wise** (Stone Mills Township), **Kate MacNaughton** (County of Prince Edward), **Les Stanfield** (County of Prince Edward), **Mike Kerby** (Centre Hastings Municipality), **Mike Stevens** (Marmora and Lake Municipality), **Nicki Gowdy** (Township of Central Frontenac), **Paul Carr** (City of Belleville), **Steven Everhardus** (Town of Deseronto), **Tom Livingston** (County of Prince Edward)

Members Absent: **Bob Bridger** (Tudor and Cashel Townships), **Don Kuntze** (City of Quinte West), **Jim Dunlop** (County of Prince Edward), **Norm Roberts** (Township of South Frontenac), **Ray Hobson** (County of Prince Edward), **Sean Kelly** (City of Belleville)

Also Present: **Brad McNevin** (CAO), **Christine McClure** (Water Resources Manager), **Darcy Clow** (Napanee Field Operations), **Elizabeth Lowe** (Planning and Regulations Technician), **Lindsay Nash** (Environmental and Regulations Technician), **Monica Howes** (Baker Tilley), **Paul McCoy** (Planning and Regulations Manager), **Richard Steinginga** (Baker Tilley), **Sam Reid** (Corporate Services Assistant), **Sharlene Richardson** (Regulations Officer), **Tammy Smith** (Corporate Services Manager)

1. Call to Order

The Chair called the meeting to order at 3:32 pm.

a. Notice Regarding Cell Phones and Pagers

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

b. Collection of Personal Information for Board Minutes

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. Approval of the Agenda

There was no discussion.

MOTION QC-20-057

Moved By: Ellen Johnson (Town of Greater Napanee)

Seconded By: Tom Livingston (County of Prince Edward)

THAT, the Agenda for the September 17, 2020 Executive Board Meeting be approved.

CARRIED

3. Approval of the Minutes of the Quinte Conservation Executive Board meeting of June 18, 2020

There was no discussion.

MOTION QC-20-058

Moved By: Henry Hogg (Addington and Highlands Township)

Seconded By: Chris Malette (City of Belleville)

THAT, the Minutes from the June 18, 2020 Quinte Conservation Executive Board Meeting be approved.

CARRIED

4. Business Arising from the Minutes

Board Member wanted to discuss action items from last meeting.

Chair said it would be discussed in other business.

5. Disclosure of Pecuniary Interests

6. Delegations

7. 2019 Draft Audited Financial Statements (Motion to Approve)

A representative from Baker Tilley explained and went through the 2019 DRAFT Audited Financial Statements.

There was no discussion.

MOTION QC-20-059

Moved By: Mike Stevens (Municipality of Marmora and Lake)

Seconded By: Steven Everhardus (Town of Deseronto)

THAT, the 2019 Draft Audited Financial Statements be approved.

CARRIED

8. Review and Approval of the Section 28 Regulations and Permits (Motion to Approve)

There was no discussion.

MOTION QC-20-060

Moved By: Henry Hogg (Addington and Highlands Township)

Seconded By:

THAT, the Review and Approval of the Section 28 Regulations and Permits be approved.

CARRIED

9. Plan Review Summary (Motion to Approve)

There was no discussion.

MOTION QC-20-061

Moved By: Chris Malette (City of Belleville)

Seconded By: Paul Carr (City of Belleville)

THAT, the Plan Review Summary be approved.

CARRIED

10. Budget Control (Motion to Approve)

Board Member asked about partnering programs and if the dollar amount was reduced due to COVID-19.

Staff answered that most programs are just getting started and haven't been affected financially by COVID-19 at this time.

MOTION QC-20-062

Moved By: Steven Everhardus (Town of Deseronto)

Seconded By: Mike Stevens (Municipality of Marmora and Lake)

THAT, the Budge Control be approved.

CARRIED

11. Hydro Report (Motion to Approve)

There was no discussion.

MOTION QC-20-063

Moved By: Heather Lang (Tyendinaga Township)

Seconded By: Mike Kerby (Centre Hastings Municipality)

THAT, the Hydro Report be approved.

CARRIED

12. Media Releases and Communications Report (Motion to Receive)

There was no discussion.

MOTION QC-20-064

Moved By: Heather Lang (Tyendinaga Township)

Seconded By: Steven Everhardus (Town of Deseronto)

THAT, the Media Releases and Communications Report be received.

CARRIED

13. Amendment to Administrative By-Law (Motion to Approve)

Staff explained the report.

Board Member asked if the Board did an email approval of an item if it would be put on the website for transparency.

Staff answered it would be small items and anything that would directly affect the budget would always be done at a Board Meeting.

Board Members expressed concerns regarding transparency and quorum.

Discussion followed.

MOTION QC-20-065

Moved By: Kate MacNaughton (County of Prince Edward)

Seconded By: Les Stanfield (County of Prince Edward)

THAT, the Quinte Conservation Executive Board approves the proposed amendments to the Administrative By-Law as presented in the staff report dated September 2020, excluding Section C item 14. (Email Voting Procedures) from staff report and have discussion at the next Executive Board Meeting on how to proceed.

CARRIED

14. CAO Report (Motion to Receive)

Staff explained the report.

Board Member said thank you to staff for helping to resolve an environmentally significant issue with their municipality.

MOTION QC-20-066

Moved By: Paul Carr (City of Belleville)

Seconded By: Janice Maynard (County of Prince Edward)

THAT, the CAO report be received.

CARRIED

15. Green Infrastructure Project Report (Motion to Receive)

Board Member stated that there is a webinar coming up about green infrastructure and specifically rain gardens.

Staff congratulated the staff at QC who worked on this project. Also, that Quinte Conservation is now in a partnership with Bayside Secondary School to do a rain garden on their property.

MOTION QC-20-067

Moved By: Les Stanfield (County of Prince Edward)

Seconded By: Dale Grant (Stirling and Rawdon Township)

THAT, the Quinte Conservation Executive Board receive the Green Infrastructure Project report.

CARRIED

16. Other Business

Staff reminded the Executive Board that the Hearing Committee members need to stay on the ZOOM call.

Board Member thanked Quinte Conservation on behalf of Shannonville Agriculture Society for QC sharing the rain barrel fundraiser on social media.

Board Member asked why action items weren't included in the board package, specifically item 10 from the June 18, 2020 meeting.

Staff answered that there is some issues holding up staff from starting the shoreline management plan because of different agencies changing their guidelines. Also, that if we hold off there could be possible funding to apply for.

17. Date and Time of Next Meeting

The date and time of the next meeting is October 15, 2020 or earlier at the call of the chair.

18. Adjournment

The meeting was adjourned at 4:38 pm.

MOTION QC-20-068

Moved By: Mike Kerby (Centre Hastings Municipality)

Seconded By: Carrie West (Township of Madoc)

CARRIED

THAT, the meeting be adjourned.



John Wise, Chair

