



**Minutes of the meeting of the  
Quinte Conservation Executive Board Meeting  
AGENDA FOR 2019 BUSINESS**

**Date:** February 20, 2020, 3:30pm  
**Location:** Quinte Conservation - Joe Eberwein Board Room  
2061 Old Highway 2  
Belleville ON

Members Present: **Bob Bridger** (Tudor and Cashel Townships), **Chris Malette** (City of Belleville), **Dale Grant** (Stirling and Rawdon Township), **Don Kuntze** (City of Quinte West), **Heather Lang** (Tyendinaga Township), **Henry Hogg** (Addington Highlands Township), **James Flieler** (Municipality of Tweed), **Janice Maynard** (County of Prince Edward), **Jim Dunlop** (County of Prince Edward), **John Hirsch** (County of Prince Edward), **John Wise** (Stone Mills Township), **Kate MacNaughton** (County of Prince Edward), **Les Stanfield** (County of Prince Edward), **Mike Kerby** (Centre Hastings Municipality), **Nicki Gowdy** (Township of Central Frontenac), **Norm Roberts** (Township of South Frontenac), **Paul Carr** (City of Belleville), **Ray Hobson** (County of Prince Edward), **Steven Everhardus** (Town of Deseronto), **Tom Livingston** (County of Prince Edward)

Members Absent: **Carrie Smith** (Township of Madoc), **Ellen Johnson** (Town of Greater Napanee), **Mike Stevens** (Marmora and Lake Municipality), **Sean Kelly** (City of Belleville)

Also Present: **Brad McNevin** (CAO), Amy Dickens (Source Water Protection Coordinator), **Christine Jennings** (Planning and Regulations Technician), **Curtis Vance** (GIS Technician), **Darcy Clow** (Napanee Field Operations), **Elizabeth Lowe** (Planning and Regulations Technician), **Kirsten Geisler** (Communications Specialist), **Lindsay Nash** (Environmental and Regulations Technician), **Mark DesLaurier** (Enforcement Officer), **Mary Gunning** (Aquatic Science Coordinator), **Olivia Hughes** (Stormwater Coordinator), **Paul McCoy** (Planning and Regulations Manager), **Sam Reid** (Corporate Services Assistant), **Sharlene Richardson** (Regulations Officer), **Tammy Smith** (Corporate Services Manager), **Tim Trustham** (Lands Operations Coordinator)

**1. Call to Order**

The Chair called the meeting to order at 3:30 pm.

**a. Notice Regarding Cell Phones and Pagers**

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

**b. Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

**2. Approval of the Agenda**

Chair mentioned the slight change in agenda.

**MOTION QC-19-115**

**Moved By: Ray Hobson** (County of Prince Edward)

**Seconded By: Henry Hogg** (Addington Highlands Township)

THAT, the Agenda for the February 20, 2020 Executive Board Meeting be approved

**CARRIED**

**3. Approval of the Minutes of the Quinte Conservation Executive Board meeting of December 5, 2019**

Board member asked about action items being added to agenda.

Staff answered saying that we would start to include when necessary.

**MOTION QC-19-116**

**Moved By: Mike Kerby** (Centre Hastings Municipality)

**Seconded By: Norm Roberts** (Township of South Frontenac)

THAT, the Minutes from the December 5, 2019 Quinte Conservation Executive Board Meeting be approved.

**CARRIED**

4. Business Arising from the Minutes

5. Disclosure of Pecuniary Interests

6. Delegation

Weller's Bay Shoreline Protection Group.

A member of the group started the presentation talking about high-water and shoreline impact. He then went on to discuss the group's issues and their recommendations.

There was no discussion.

**MOTION QC-19-117**

**Moved By: Janice Maynard** (County of Prince Edward)

**Seconded By: Henry Hogg** (Addington Highlands Township)

THAT, the delegation from the Weller's Bay Shoreline Protection Group be received and THAT, staff be directed to bring back a report to the next scheduled QC Board Meeting.

**CARRIED**

7. Review and Approval of the Section 28 Regulations and Permits (Motion to Approve)

There was no discussion.

**MOTION QC-19-118**

**Moved By: Ray Hobson** (County of Prince Edward)

**Seconded By: Dale Grant** (Stirling and Rawdon Township)

THAT, the Review and Approval of the section 28 Regulations and Permits be approved.

**CARRIED**

**8. Plan Review Summary (Motion to Approve)**

There was no discussion.

**MOTION QC-19-119**

**Moved By: Heather Lang** (Tyendinaga Township)

**Seconded By: Tom Livingston** (County of Prince Edward)

THAT, the Plan Review Summary be approved.

**CARRIED**

**9. Budget Control (Motion to Approve)**

There was no discussion.

**MOTION QC-19-120**

**Moved By: Mike Kerby** (Centre Hastings Municipality)

**Seconded By: Steven Everhardus** (Town of Deseronto)

THAT, the Budget Control be approved.

**CARRIED**

**10. Hydro Report (Motion to Approve)**

Board Member asked a question about what some of the numbers mean in the report.

Staff member answered all questions.

Staff also mentioned that the generator was out of commission over the summer of 2019.

**MOTION QC-19-121**

**Moved By: Heather Lang** (Tyendinaga Township)

**Seconded By: Don Kuntze** (City of Quinte West)

THAT, the Hydro Report be approved.

**CARRIED**

**11. Media Releases and Communications Report (Motion to Receive)**

There was no discussion.

**MOTION QC-19-122**

**Moved By: Norm Roberts** (Township of South Frontenac)

**Seconded By: Tom Livingston** (County of Prince Edward)

THAT, the Media Releases and Communications Report be received.

**CARRIED**

**12. Other Business**

**13. Adjournment**

1. Call to Order
2. Approval of the Agenda

There was no discussion.

**MOTION QC-20-001**

**Moved By: Steven Everhardus** (Town of Deseronto)

**Seconded By: Don Kuntze** (City of Quinte West)

THAT, the Agenda for the February 20, 2020 Executive Board Meeting be approved

**CARRIED**

3. Delegations
4. Closing of 2019 Business

There was no discussion.

**MOTION QC-20-002**

**Moved By: Ray Hobson** (County of Prince Edward)

**Seconded By: Les Stanfield** (County of Prince Edward)

THAT, 2019 business be closed.

**CARRIED**

5. Opening of 2020 Business

**6. Confirmation of two year appointment for Chairs and Vice Chairs of Watershed Advisory Boards and Quinte Conservation Executive Board**

There was no discussion.

**MOTION QC-20-003**

**Moved By: Henry Hogg** (Addington Highlands Township)

**Seconded By: Ray Hobson** (County of Prince Edward)

THAT, the two year appointment for Chairs and vice Chairs be approved

**CARRIED**

**7. Appointment of Signing Officers**

There was no discussion.

**MOTION QC-20-004**

**Moved By: Jim Dunlop** (County of Prince Edward)

**Seconded By: Heather Lang** (Tyendinaga Township)

THAT, the signing authorities for Quinte Conservation for 2020 be any two of the following: Quinte Conservation Executive Chair, Quinte Conservation Executive Vice Chair, Brad McNevin-Chief Administrative Officer/Secretary-Treasurer, or Tammy Smith – Corporate Services Manager

**CARRIED**

**8. Appointment of Auditors**

There was no discussion.

**MOTION QC-20-005**

**Moved By: Mike Kerby** (Centre Hastings Municipality)

**Seconded By: Tom Livingston** (County of Prince Edward)

THAT, Baker Tilley be selected as the auditors for 2020 and THAT, staff be authorized to negotiate the fee

**CARRIED**

**9. Appointment of Authority Solicitors**

There was no discussion.

**MOTION QC-20-006**

**Moved By: Jim Dunlop** (County of Prince Edward)

**Seconded By: Ray Hobson** (County of Prince Edward)

THAT, Templeman Menninga be appointed as solicitors for Quinte Conservation for issues related to water management and land management

**CARRIED**

**10. Appointment of Conservation Ontario Council Representatives**

There was no discussion.

**MOTION QC-20-007**

**Moved By: Steven Everhardus** (Town of Deseronto)

**Seconded By: Heather Lang** (Tyendinaga Township)

THAT, the Chair John Wise and CAO/Secretary-Treasurer, Brad McNevin, and one alternate, James Flieler be appointed members to the Conservation Ontario Council for 2020

**CARRIED**

**11. Appointment of the Source Water Protection Committee**

There was no discussion.

**MOTION QC-20-008**

**Moved By: Tom Livingston** (County of Prince Edward)

**Seconded By: Steven Everhardus** (Town of Deseronto)

THAT, Mike Kerby be appointed to the Source Protection Committee

**CARRIED**



## **12. Borrowing Approval**

There was no discussion.

### **MOTION QC-20-009**

**Moved By: Les Stanfield** (County of Prince Edward)

**Seconded By: Janice Maynard** (County of Prince Edward)

WHEREAS, it is necessary for the Quinte Conservation Authority (Hereinafter called the "Authority") to borrow up to the sum of One Million Dollars (\$1,000,000.00) required for its purposes until payment to the Authority of any grants and/or sums to be paid to the Authority by the participating municipalities designated as such under the Conservation Authority Act, 1980;

1. THAT, the Authority does borrow from the Royal Bank of Canada up to the sum of One Million Dollars (\$1,000,000.00) as necessary for its purposes on the promissory note or notes of the Authority to the Authority by participating municipalities at such rate of interest as the Minister of Natural Resources approves.
2. THAT, the Chair or the Vice-Chair together with the CAO/Secretary-Treasurer or Corporate Services Manager of the Authority be and they are hereby authorized to execute for and on behalf of the Authority as promissory note or notes for the sum to be borrowed under paragraph numbered 1 hereof.
3. THAT, the amount borrowed pursuant to this resolution with interest thereon at the rate approved by the Minister of Natural Resources be a charge upon whole of the monies received or to be received by the Authority from the participating municipalities as and when such monies are received.
4. THAT, the Chair or the Vice-Chair or the CAO/Secretary- Treasurer or the Corporate Services Manager of the Authority be and is hereby authorized and directed to apply, in payment of the monies borrowed pursuant to this resolution together with interest thereon at the rate approved by the Minister of Natural Resources, all of the monies received by the Authority from the participating municipalities.

**CARRIED**

**13. Review and Approval of the Section 28 Regulations and Permits (Motion to Approve)**

There was no discussion.

**MOTION QC-20-010**

**Moved By: Ray Hobson** (County of Prince Edward)

**Seconded By: Paul Carr** (City of Belleville)

THAT, the Review and Approval of the section 28 Regulations and Permits be approved.

**CARRIED**

**14. Plan Review Summary (Motion to Approve)**

There was no discussion.

**MOTION QC-20-011**

**Moved By: Dale Grant** (Stirling and Rawdon Township)

**Seconded By: Steven Everhardus** (Town of Deseronto)

THAT, the Plan Review Summary be approved.

**CARRIED**

**15. Media Releases and Communications Report (Motion to Receive)**

There was no discussion.

**MOTION QC-20-012**

**Moved By: Heather Lang** (Tyendinaga Township)

**Seconded By: Kate MacNaughton** (County of Prince Edward)

THAT, the Media Releases and Communications Report be received.

**CARRIED**

**16. Ontario Reg. 319/09 Screening Limit GIS (Motion to Receive)**

Curtis did presentation to the Executive Board.

Board Member asked about unmapped features still being regulated.

Staff answered and said that our regulations will always supersede the mapping.

Board Member asked about different data in different parts of our jurisdiction.

Staff answered saying we have higher resolution mapping in PEC then in more northern parts of the watershed, therefore we setup base layers that are consistent throughout our watersheds.

Board Member asked why there is difference between resolutions depending on the area.

Staff explained the cost associated with getting the higher resolution mapping.

**MOTION QC-20-013**

**Moved By: Les Stanfield** (County of Prince Edward)

**Seconded By: Chris Malette** (City of Belleville)

THAT, the Ontario Reg. 319/09 Screening Limit GIS Report be received

**CARRIED**

**17. Conceptual Regulated Area GIS Dataset (Motion to Approve)**

Curtis did demonstration for the Executive Board.

Curtis explained that it is still pending approval from Ontario Parcel Authority before it can be released for public use.

Board Member asked when it will go public.

It was explained that there is no time line but we will be following up with the Ontario Parcel Authority.

Board Member said how great of a tool it is and how it will help educate the general public.

Staff member expanded on presentation and said the accuracy of the conceptual regulated area is not 100%; it could be over or under regulated on the map, therefore we still need to inspect all sites to ensure accuracy.

Discussion followed.

**MOTION QC-20-014**

**Moved By: Les Stanfield** (County of Prince Edward)

**Seconded By: Don Kuntze** (City of Quinte West)

THAT, the Executive Committee supports and approves the Conceptual Regulated Area GIS Dataset as a working screening tool/map layer for QC staff, member municipalities and general Regulations screening applications.

**CARRIED**

**18. Stormwater Project Update (Motion to Approve)**

There was no discussion.

**MOTION QC-20-015**

**Moved By: Ray Hobson** (County of Prince Edward)

**Seconded By: Dale Grant** (Stirling and Rawdon Township)

THAT, the Quinte Conservation Executive Board approve the Stormwater Implementation Program report, and support staff in securing sources of funding for the described initiatives.

**CARRIED**

**19. Coastal Wetlands (Motion to Receive)**

Mary gave presentation to the Executive Board.

Board Member asked about zebra mussels in the Bay of Quinte.

Studies have found that it wasn't changing the water quality as much as at other locations.

Board Member mentioned with 12 years of data if we could help other Conservation Authorities.

Staff answered that studies have been done with this data and protocol.

Discussion followed.

**MOTION QC-20-016**

**Moved By: Tom Livingston** (County of Prince Edward)

**Seconded By: Ray Hobson** (County of Prince Edward)

THAT, the Quinte Conservation Executive Board receive the Coastal Wetlands Report.

**CARRIED**

**20. Shoreline Project Proposal (Motion to Receive)**

Brad explained the project as Christine McClure was at another meeting.

Other Conservation Authorities have gone through this process.

Board Member asked about timeline.

There is no timeline as of yet as all based on funding.

Board Member asked if they could see the other Conservation Authorities report.

Staff indicated that Lower Trent has their report on their website.

Board Member asked if any of the information was transferrable.

Staff explained it is all quite different because you are dealing with different land forms.

Board Member asked if we could look at using reports from Conservation Authorities with land forms similar to ours.

Staff indicated it is possible.

Discussion followed.

**MOTION QC-20-017**

**Moved By: Steven Everhardus** (Town of Deseronto)

**Seconded By: Heather Lang** (Tyendinaga Township)

THAT, the Shoreline Project Proposal be received.

**CARRIED**

**21. Disposal of Property to R. Gregory (Motion to Approve)**

Tim did presentation to the Executive Board.

Board Member asked about revenue of sale.

Staff explained there may not be a lot of revenue after expenses.

Board Member suggested we put money towards Third Depot Lake Dam

**MOTION QC-20-018**

**Moved By: Nicki Gowdy** (Township of Central Frontenac)

**Seconded By: Chris Malette** (City of Belleville)

THAT, the Authority enter into an agreement of purchase and sale with the Gregory family of the transfer of Part 4 on Plan R1478, Part of Lot 15, Concession 9, Geographic Township of Hinchinbrook, Municipality of Central Frontenac for a lump sum of \$12,000; conditional on receiving approval for the transfer from the Ministry of Environmental, Conservation, and Parks and THAT, the revenue from the sale be put towards repairs at the Third Depot Lake Dam.

**CARRIED**

**22. Staff Years of Recognition**

Christine Jennings (5 years)

Darcy Clow (5 years)

Mary Gunning (10 years)

Mark Boone (15 years)

Amy Dickens (15 years)

Tammy Smith (30 years)

Dave Dies (34 years) – retiring in March

Brad also introduced our two new employees Lindsay Nash and Elizabeth Lowe.

### **23. Other Business**

Board Member brought to the executive a proposal about developing tools to help with climate change and seeking funding from the Ontario Trillium Foundation. QC would administer the funds for the PEC Field Naturalists and a contract person would work out of our office.

There was a concern from board members about QC staff taking on extra work.

Board Member stated it was more a banking function.

Board Member asked if it could be administered through The County and asked staff about work load from a financial and Human Resources stand point.

Staff member indicated it is unclear on a lot of specifics so is unsure of work load. If the funding includes hiring a person there would be payroll & Human Resource commitment.

Staff brought up QC's past hiring experience with no direct oversight that did not go well.

Board Member said they need all details before they can make a final decision.

Board Member with proposal said the details are still under development.

Discussion followed with concerns being raised.

#### **MOTION QC-20-019**

**Moved By: Les Stanfield** (County of Prince Edward)

**Seconded By:**

**DENIED**

Staff Member brought to the Executive Boards' attention that the Quinte Humane Society is trying to get funding for a new building on Walbridge-Loyalist Road. They want a letter of support from QC as it will be a low impact development.

Board Member questioned Quinte Humane Societies motives and if we should support.

Staff Member clarified that we would not be giving any money just a letter supporting the low impact development.

#### **MOTION QC-20-020**

**Moved By: Janice Maynard** (County of Prince Edward)

**Seconded By: Steven Everhardus** (Town of Deseronto)

THAT, the discussion to send a letter of support to the Quinte Humane Society be tabled for the next Executive Board Meeting.

**CARRIED**

Board Member asked if we could go "in camera".

Chair said not at this time.

Board Member expressed concern with delegation and did not like their tone.

When staff report responding to delegation is presented to the Board at the next meeting we will have discussion then.

Board Member stated they want the staff report to be "in camera".

Chair said we cannot and will be ongoing discussion.

Board Member said that the Hastings Stewardship Council has a speaker series on environmental issues and is asking for help finding speakers for next year.

Staff also welcomes new Board Member; Mike Stevens who could not be at the meeting but is looking forward to joining our Board.

**24. Date and Time of Next Meeting**

The date and time of next meeting is March 19, 2020 or earlier at the call of the chair.

**25. Adjournment**

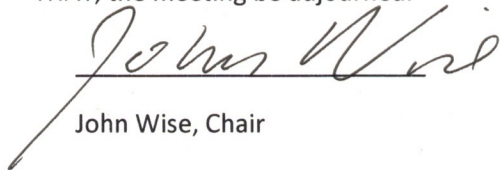
The meeting was adjourned at 5:40 pm.

**MOTION QC-20-021**

**Moved By: Ray Hobson** (County of Prince Edward)

**Seconded By: Tom Livingston** (County of Prince Edward)

THAT, the meeting be adjourned.

  
John Wise, Chair