



**Minutes of the meeting of the  
Quinte Conservation Executive Board Meeting  
AGENDA FOR 2019 BUSINESS**

**Date:** October 17, 2019, 3:30 pm  
**Location:** Quinte Conservation - Joe Eberwein Board Room  
2061 Old Highway 2  
Belleville ON

Members Present: **Chris Malette** (City of Belleville), **Dale Grant** (Stirling and Rawdon Township), **Don Kuntze** (City of Quinte West), **Ellen Johnson** (Town of Greater Napanee), **Henry Hogg** (Addington Highlands Township), **James Flieler** (Municipality of Tweed), **Janice Maynard** (County of Prince Edward), **Jim Dunlop** (County of Prince Edward), **John Hirsch** (County of Prince Edward), **Kate MacNaughton** (County of Prince Edward), **Mike Kerby** (Centre Hastings Municipality), **Paul Carr** (City of Belleville), **Ray Hobson** (County of Prince Edward)

Members Absent: **Bob Bridger** (Tudor and Cashel Townships), **Carrie Smith** (Township of Madoc), **Heather Lang** (Tyendinaga Township), **John Wise** (Stone Mills Township), **Les Stanfield** (County of Prince Edward), **Nicki Gowdy** (Township of Central Frontenac), **Norm Roberts** (Township of South Frontenac), **Ron Derry** (Marmora and Lake Municipality), **Sean Kelly** (City of Belleville), **Steven Everhardus** (Town of Deseronto), **Tom Livingston** (County of Prince Edward)

Also Present: **Brad McNevin** (CAO), **Kirsten Geisler** (Communications Specialist), **Paul McCoy** (Planning and Regulations Manager), **Dick Bird** (Hastings and Prince Edward Land Trust)

**1. Call to Order**

The Chair called the meeting to order at 3:35 pm.

**a. Notice Regarding Cell Phones and Pagers**

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

**b. Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes

will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

**2. Approval of the Agenda**

There was an Amendment to item #13, where the motion was changed from approved to receive.

**MOTION QC-19-90**

**Moved By: Mike Kerby** (Centre Hastings Municipality)

**Seconded By: Henry Hogg** (Addington Highlands Township)

THAT, the Agenda for the October 17, 2019 Executive Board Meeting be approved

**CARRIED**

**3. Approval of the Minutes of the Quinte Conservation Executive Board meeting of September 19, 2019**

There was no discussion.

**MOTION QC-19-91**

**Moved By:**

**Seconded By:**

THAT, the Minutes from the September 19, 2019 Quinte Conservation Executive Board Meeting be approved.

**CARRIED**

**4. Business Arising from the Minutes**

There were none.

**5. Disclosure of Pecuniary Interests**

There were none.

**6. Delegations**

Dick Bird, from the Hastings and Prince Edward Land Trust

**7. Hastings and Prince Edward Land Trust – Presentation By Dick Bird**

Dick Bird, from the Hastings and Prince Edward Land Trust gave a presentation to The Board about the properties the Land Trust manages and future land acquisitions that The Trust is hoping to purchase.

The presenter discussed the importance of Prince Edward County's south shoreline and how it has been designated as an Important Bird Area. It was mentioned that other agencies, such as Environment Canada, Defence Canada, and Fisheries and Oceans are among some of the

groups that work out of the area.

The presenter explained that even though the south shore has been determined to be an Important Bird Area, the region holds no legal status and no protection, therefore, the Land Trust has been purchasing properties through the Eco-Gift program in an effort protect the land from development.

The purpose of the presentation was to provide the Executive Board with information on the Hastings Land Trust and to learn about the protection efforts of the group.

A Board Member asked if any of the properties owned by the Land Trust could be logged.

The presenter explained that some properties could be forested, but that properties through the Eco-Gift program could not be.

There was no further discussion.

**MOTION QC-19-92**

**Moved By: John Hirsch** (County of Prince Edward)

**Seconded By: Ray Hobson** (County of Prince Edward)

THAT, the presentation from the Hastings and Prince Edward Land Trust be received.

**CARRIED**

**8. Review and Approval of the Section 28 Regulations and Permits (Motion to Approve)**

At the September 19, 2019 Executive Meeting, staff were asked to compile a list of shoreline projects that residents had received permits for. Staff said that they have provided an outline and summary for this action item in the October board report.

There was no discussion.

**MOTION QC-19-93**

**Moved By: Henry Hogg** (Addington Highlands Township)

**Seconded By: Kate MacNaughton** (County of Prince Edward)

THAT, the Review and Approval of the section 28 Regulations and Permits be approved.

**CARRIED**

**9. Plan Review Summary**

There was no discussion.

**MOTION QC-19-94**

**Moved By: Ray Hobson** (County of Prince Edward)

**Seconded By: Paul Carr** (City of Belleville)

THAT, the Plan Review Summary be approved.

**CARRIED**

**10. CAO Report**

Staff updated the Board on their activities over the last month. They commented on a Conservation Ontario meeting they attended, as well as mentioned the annual conservation authority tour that will be taking place at Niagara Peninsula Conservation Authority in September 2020. Staff briefly discussed their upcoming meeting with the Minister of Environment, Conservation and Parks, Jeff Yurik; updates to the Foxboro Flood Mitigation Plan, explaining that a comment and response summary was now available on the website; and that they were approached by Mike Bossio, Liberal MP for Lennox and Addington, to showcase the Frink Conservation Area through a visit made by Prime Minister Justin Trudeau during the election campaign.

A few Board Members commented that they appreciated receiving the report.

A Board Member asked if there were finance issues with McLeod Dam.

Staff explained that there have been challenges with drought and that the mortgage holders run a thin line with profitability. Staff explained that they are 10 years into the mortgage but are looking at a new direction and a better path moving forward.

A Board Member asked if money can be saved by having Quinte Conservation Staff carry out the evaluations of the dam.

Staff responded by saying the mortgage holders require an independent consultant to perform the review of the dam.

A Board Member asked if staff had any comments about the Foxboro Flood Mitigation Plan and scenario 4 regarding Moira Lake.

Staff said that there was a lot of public feedback and that, responses to the questions and comments were summarized into a *frequently asked questions (FAQ)* document which has been posted to the website.

A Board Member commented that their Municipality of Centre Hastings was against scenario 4, Moira Lake Storage.

It was commented that, on a staff level, the same concerns are felt regarding Scenario 4.

There was no further discussion.

**MOTION QC-19-95**

**Moved By: Mike Kerby** (Centre Hastings Municipality)

**Seconded By: Henry Hogg** (Addington Highlands Township)

THAT, the CAO Report be received.

**CARRIED**

**11. Budget Control (Motion to Approve)**

There was no discussion.

**MOTION QC-19-96**

**Moved By: Ray Hobson** (County of Prince Edward)

**Seconded By: Dale Grant** (Stirling and Rawdon Township)

THAT, the Budget Control be approved.

**CARRIED**

**12. Media Releases and Communications Report (Motion to Receive)**

Staff commented that a Board Member was interviewed by the county radio station for a grapevine segment on flood insurance.

There was some general discussion on future interviews and Quinte Conservation's partnership with the station.

There was no further discussion.

**MOTION QC-19-97**

**Moved By: Paul Carr** (City of Belleville)

**Seconded By: Kate MacNaughton** (County of Prince Edward)

THAT, the Media Releases be received.

**CARRIED**

**13. Preliminary Budget Outlook (Motion to Receive)**

A Board Member stated that while reviewing the preliminary budget they noticed there to be a high number of vehicles listed in the fleet and asked why The Authority would need to have heavy duty trucks.

Staff commented that, field staff use the trucks to tow heavy equipment needed for projects and field work.

A Board Member asked what the smaller vehicles are used for.

Staff explained that the smaller vehicles are used for site visits and meetings. Staff added that as a way to save money, they will also rent a vehicle if needed, instead of purchasing one.

A Board Member commented that there is always a risk issue when having a fleet as Quinte holds the ultimate liability if there was an issue. They mentioned that other businesses will pay out mileage to staff to drive their own personal vehicles and asked if staff have considered this to be an option.

Staff said that employees are allowed to use their personal vehicles for work related events as long as they can prove they carry the correct insurance.

There was no further discussion on this matter.

A Board Member asked if there were any outstanding items in the Strategic Plan.

Staff commented that most of the items are ongoing. They said that The Authority will continue to promote green initiatives and that it is time to look at developing a whole new Strategic Plan.

There was no further discussion on this matter.

The discussion moved to the preliminary budget. Staff commented that they would like Board support for the pre-budget and that they have been reaching out to municipalities to discuss a 2% increase. Staff mentioned that once they have had the opportunity to meet with municipalities, they will present a formalized budget.

There was some discussion from Board Members agreeing that their municipalities would be open to meeting to discuss a pre-budget.

A Board Member asked how there was a 17% decrease in expenditures.

Staff explained that it had to do with a shift in job positions as well as removing a couple vehicles from the fleet.

A Board Member asked what water control operations meant in the budget.

Staff explained that the line item of water control operations is the cost to operate and maintain dams and water management structures.

A Board Member commented that they would like to see a breakdown of how staff jobs fit into each of the line items.

There was no further discussion.

**MOTION QC-19-98**

**Moved By: Don Kuntze (City of Quinte West)**

**Seconded By: John Hirsch (County of Prince Edward)**

THAT, the proposed 2020 budget presented with this staff report showing a \$34,735 increase to our operating budget be received.

**CARRIED**

#### **14. Turtle Sign Report (Motion to Receive)**

There was some general discussion on this topic. The Board Members expressed interest in taking some of the left over signs for their municipalities. Board Members were advised to let Mary know if they wish to have a set of signs for their municipality.

A Board Member asked if there was a fee for the signs.

Staff said that the signs will be provided at no cost; however, the municipality would need to provide their own posts and labour.

There was no further discussion

#### **MOTION QC-19-99**

**Moved By: Ellen Johnson** (Town of Greater Napanee)

**Seconded By: Don Kuntze** (City of Quinte West)

THAT, the Turtle Sign report be received.

**CARRIED**

#### **15. Other Business**

Staff added a comment to the earlier discussed topic of: *Responses to Foxboro Flood Mitigation Plan*. They encouraged Board Members to read the report.

There was no further discussion on this topic.

Staff told the Board that the Natural Heritage Conservation PEC organization has asked for Quinte Conservation's help to develop GIS mapping as they are updating the connectivity mapping from the "Our Land: Healthy – Vibrant – Valued study of 2011".

A Board Member asked if the group had settled on an approach.

Staff commented that the group was provided with three options and they chose to go with option 2, which would include the KML layer.

A Board Member commented that The Authority is not in the business of outsourcing GIS services.

Staff said that the group will be paying for this service.

There was no further discussion on this topic.

When asked for any further comments, a Board Member (in regards to attendance at Executive Meetings) said that Board Members should be assumed to be attending meetings and should notify staff if they cannot make it. They continued to say that staff should not have to spend time following up with everyone.

Staff commented that they would explain things better in the email they send out prior to the meeting.

There was no further discussion.

**16. Date and Time of Next Meeting**

The date and time of next meeting is November 21, 2019 or earlier at the call of the chair.

**17. Adjournment**

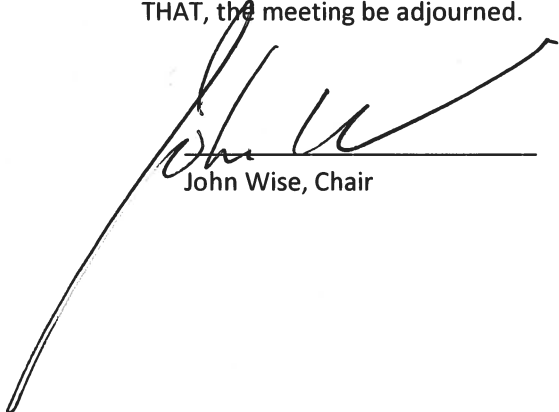
The meeting was adjourned at 4:50 pm.

**MOTION QC-19-100**

**Moved By: Chris Malette (City of Belleville)**

**Seconded By: Mike Kerby (Centre Hastings Municipality)**

THAT, the meeting be adjourned.



John Wise, Chair

**CARRIED**