



**Minutes of the meeting of the
Quinte Conservation Executive Board Meeting**

Date: October 25, 2018
Location: Quinte Conservation - Joe Eberwein Board Room
2061 Old Highway 2
Belleville ON

Members Present: **Allan DeWitt** (City of Quinte West), **Dale Grant** (Stirling and Rawdon Township), **Carrie Smith** (Township of Madoc), **Heather Lang** (Tyendinaga Township), **Henry Hogg** (Addington Highlands Township), **Irene Martin** (Tudor and Cashel Townships), **Jackie Denyes** (City of Belleville), **James Flieler** (Municipality of Tweed), **Jamie Forrester** (County of Prince Edward), **Janice Maynard** (County of Prince Edward), **John Hirsch** (County of Prince Edward), **John Wise** (Stone Mills Township), **Mitch Panciuk** (City of Belleville), **Norm Roberts** (Township of South Frontenac), **Paul Carr** (City of Belleville), **Ray Hobson** (County of Prince Edward), **Roger Cole** (Town of Greater Napanee), **Steven Everhardus** (Town of Deseronto), **Tom Livingston** (County of Prince Edward)

Members Absent: **Jim Dunlop** (County of Prince Edward), **Penny Porter** (Loyalist Township), **Phillip Smith** (Township of Central Frontenac), **Mike Kerby** (Centre Hastings Municipality), **Sandy Fraser** (Marmora and Lake Municipality)

Also Present: **Brad McNevin** (Chief Administrative Officer), **Christine McClure** (Water Resources Manager), **Kelly Maher** (Water Resources Technologist), **Kirsten Geisler** (Communications Specialist), **Lynette Lambert** (Watershed Monitoring Coordinator), **Curtis Vance** (GIS Technician), **Mark Boone** (Regulations/ Hydrogeologist), **Mary Gunning** (Aquatic Science Coordinator), **Paul McCoy** (Planning and Regulations Manager), **Sharlene Richardson** (Regulations Officer), **Terry Murphy** (General Manager), **Tim Trustham** (Ecologist and Planner),

1. Call to Order

The Chair called the meeting to order at 3:45 pm.

a. **Notice Regarding Cell Phones and Pagers**

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

b. **Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. **Introduce Brad McNevin**

Brad McNevin was introduced to The Board as the new Chief Administrative Officer for the Authority.

3. **Approval of the Agenda**

The agenda was approved with an amendment made to item #18.

The amendment is as follows:

Item #18, Source Water Report, would be removed from the agenda and made into a separate meeting that would take place starting at 3:30 pm, and just before the Quinte Conservation Executive Board Meeting.

Item #18, Source Water Report was replaced with Other Business.

MOTION QC-18-67

Moved By: Heather Lang (Tyendinaga Township)

Seconded By: Henry Hogg (Addington Highlands Township)

THAT, the agenda for October 25, 2018 be approved.

CARRIED

4. **Approval of the Minutes of the Quinte Conservation Executive Board meeting of September 20, 2018.**

There was no discussion.

MOTION QC-18-68

Moved By: Steven Everhardus (Town of Deseronto)

Seconded By: Paul Carr (City of Belleville)

THAT, the minutes of the Quinte Conservation Executive Board meeting of September 20, 2018 be approved.

CARRIED

5. **Business Arising from the Minutes**

There was no business arising from the minutes.

6. **Disclosures of Pecuniary Interests**

There were no disclosures of pecuniary interest.

7. **Delegations**

There were no delegations.

8. **Review and Approval of the Section 28 Regulations and Permits**

There was no discussion.

MOTION QC-18-69

Moved By: Irene Martin (Tudor and Cashel Townships)

Seconded By: Paul Carr (City of Belleville)

THAT, the Section 28 Regulations and Permits be approved.

CARRIED

9. **Plan Review Summary**

There was no discussion.

MOTION QC-18-70

Moved By: Jackie Denyes (City of Belleville)

Seconded By: Norm Roberts (Township of South Frontenac)

THAT, Plan Review Summary be approved.

CARRIED

10. **Budget Control**

A board member inquired as to why only a small portion of the climate change budget under Watershed Science, Monitoring, and Reporting had been used.

Staff replied that most of the Authority's programs fall under climate change and that the money is pulled from other budgets and spread out.

A board member inquired about the budget remaining under Corporate Services and asked whether that money is going to be spent before the end of the year.

Staff commented that the money has likely been used, but the expense won't be reflected in the budget until the invoices are all up to date.

MOTION QC-18-71

Moved By: John Hirsch (County of Prince Edward)

Seconded By: John Wise (Stone Mills Township)

THAT, the Budget Control be approved.

CARRIED

11. **Media Releases and Communications Reports**

There was no discussion.

MOTION QC-18-72

Moved By: Heather Lang (Tyendinaga Township)

Seconded By: Carrie Smith (Township of Madoc)

THAT, the Media Releases and Communications reports be received.

CARRIED

12. **Smoke Free**

A board member asked if the Authority has a smoking policy.

Staff commented that there is a policy in place for staff but not for the general public, and that designating conservation areas as smoke free was something that Conservation Ontario lobbied for back in July.

Staff mentioned that campgrounds are under a different category and the same rules for smoke free would not apply at Depot Lakes.

A board member asked who would monitor the areas and issue tickets if we were to designate conservation areas as smoke free and that the Authority would need to develop a policy.

Staff commented that there are employees within the Authority who are designated to issue tickets, as well there is a security team that currently works for the Authority who can also patrol.

A board member commented that the smoke free policy would have to hold the Authority free of any liability and that the wording needs to be clear and understandable and that conservation authorities should work together to create a universal template.

Staff commented that there are 16 other authorities who are looking to adopt a smoke free policy for their areas.

A board member commented that staff safety is a concern when patrolling and was concerned at how staff would safely address individuals breaking the rules.

A board member said that it would be no different than patrolling for alcohol.

A board member asked what the alcohol policy is.

Staff replied by saying that alcohol is permitted on campsites; however, once alcohol leaves the campsite to other areas of the campground, it is not permitted.

MOTION QC-18-73

Moved By: Steven Everhardus (Town of Deseronto)

Seconded By: Irene Martin (Tudor and Cashel Townships)

THAT, all conservation areas be designated as smoke free.

CARRIED

13. **Low Water Update**

Staff updated The Board on low water conditions throughout the watershed. Stating that conditions are improving, however, remains low over the Salmon River. High amounts of rain are forecasted over the next while and that conditions will continue to be monitored. The Low Water Response Team has been notified as to moving out of a level 2 and into level 1.

MOTION QC-18-74

Moved By: Steven Everhardus (Town of Deseronto)

Seconded By: Paul Carr (City of Belleville)

THAT, the Low Water Update be received.

CARRIED

14. **Update Storage Building – Verbal Report**

Staff gave an update on the progress of the storage building. They commented that a consultant has been hired and the Authority has been working with them on a site plan for Quinte West. The consultant will also be in charge of the tender process when it comes time to build.

MOTION QC-18-75

Moved By: Tom Livingston (County of Prince Edward)

Seconded By: James Flieler (Municipality of Tweed)

THAT, the Update on the New Storage Building be received.

CARRIED

15. **Administrative By-Law Report**

A board member discussed an inaccuracy in the By-Law Report. Stating that Item 4, under governance on page 7 of the by-law is incorrect and in conflict with the appendix.

The board member commented that the correct wording is on page 26, under item 3, and asked that corrections are made to the Administrative By-Law.

A board member inquired about freedom of information designation (FOI).

Staff replied that the CAO has the final say on what is disclosed through FOI.

MOTION QC-18-76

Moved By: John Wise (Stone Mills Township)

Seconded By: Henry Hogg (Addington Highlands Township)

THAT, the Administrative By-Law Report be approved under the condition that it is corrected.

CARRIED

16. **Conservation Ontario – Verbal Report**

Staff updated The Board on activities happening with Conservation Ontario since the last meeting. Stating that there have been a few general manager meetings and that Conservation Ontario has lobbied the province in regards to participation within the new ministry. They were told that wouldn't be a possibility, and that there has been no discussion on cutting funding for conservation authorities.

Staff wanted to follow up on a comment that was made earlier in the meeting regarding designating conservation areas as smoke free. They stated that staff has never had to use Section 29 and that staff are encouraged to take a partner with them for safety if they feel they need to.

MOTION QC-18-77

Moved By: Steven Everhardus (Town of Deseronto)

Seconded By: Jackie Denyes (City of Belleville)

THAT, the Conservation Ontario Report be received.

CARRIED

17. Big Island Presentation – Verbal Report

Staff presented the Big Island Island project to The Board. They discussed the history of the project, mentioning that the area was once a cattail monoculture and that funding came through Ontario Power Generation as a compensation project. Staff provided an update on monitoring programs and the health of the water within the project zone.

Staff commented that the Authority has participated in other rehabilitation projects aside from Big Island.

A board member asked if the cattails will take over the area again.

Staff responded that research collected over 10 years from past projects, involving a similar situation, show that the cattails have not taken over. Staff added that the area contains a lot of clay and rock as well.

A board member inquired about the mortality rate of larval fish.

Staff responded by saying they are sent away for identification.

A board member asked about a species of fish called Pumpkinseed and if it was common.

Staff commented that it is a type of sunfish and that the species is abundant in wetlands.

MOTION QC-18-78

Moved By: Jamie Forrester (County of Prince Edward)

Seconded By: James Flieler (Municipality of Tweed)

THAT, the Big Island report be received.

18. **Other Business**

Staff mentioned that if funding is ever cut, it poses a risk to the work that is being done in PEC as there are two stormwater projects that rely on provincial funding.

A board member asked if staff have met with PEC staff.

Staff confirmed that PEC knows about the programs as they had to make a financial contribution in order to apply for funding.

A board member asked for an email to be sent out with more detail so they could present it to their council.

Staff commented that County staff are aware of the possible situation and that they have been supportive.

A board member asked if funding is lost from the province, whether the municipality would be able to step forward.

Staff said yes.

The subject changes and staff mention their concern for funding for the Bay of Quinte, stating that funding is approaching an end and that in order to ensure the Bay stays healthy, the board needs to support continued monitoring and the financial backing to do so.

18.A Appointment of Signing Officers

It was brought to the attention of The Board that the signing officers would need to be changed upon the retirement of the General Manager.

MOTION QC-18-79

Moved By: Jackie Denyes, City of Belleville

Seconded By: John Wise, Township of Stone Mills

THAT, the signing authorities for Quinte Conservation for 2018 be updated to any two of the following: Quinte Conservation Executive Chair, Quinte Conservation Executive Vice Chair, Brad McNevin, Chief Administrative Officer/ Secretary-Treasurer, or Tammy Smith, Corporate Services Manager.

CARRIED

19. **Date and Time of Next Meeting**

The date and the time of the next meeting is November 22, 2018 @ 3:30 p.m., or earlier at the call of the chair.

20. **Adjournment**

The meeting was adjourned at 4:37 pm.

MOTION QC-18-80

Moved By: Roger Cole (Town of Greater Napanee)

Seconded By: Mitch Panciuk (City of Belleville)

THAT, the meeting be adjourned.

CARRIED

Janice Maynard, Chair