



**Minutes of the meeting of the
Quinte Conservation Executive Board Meeting**

Date: June 21, 2018
Location: Quinte Conservation - Joe Eberwein Board Room
2061 Old Highway 2
Belleville ON

Members Present: **Allan DeWitt** (City of Quinte West), **Carrie Smith** (Township of Madoc), **Dale Grant** (Stirling and Rawdon Township), **Heather Lang** (Tyendinaga Township), **Henry Hogg** (Addington Highlands Township), **Irene Martin** (Tudor and Cashel Townships), **Jackie Denyes** (City of Belleville), **James Flieler** (Municipality of Tweed), **Janice Maynard** (County of Prince Edward), **Jim Dunlop** (County of Prince Edward), **John Wise** (Stone Mills Township), **Mitch Panciuk** (City of Belleville), **Norm Roberts** (Township of South Frontenac), **Paul Carr** (City of Belleville), **Phillip Smith** (Township of Central Frontenac), **Ray Hobson** (County of Prince Edward), **Roger Cole** (Town of Greater Napanee), **Sandy Fraser** (Marmora and Lake Municipality), **Steven Everhardus** (Town of Deseronto)

Members Absent: **Jamie Forrester** (County of Prince Edward), **John Hirsch** (County of Prince Edward), **Mike Kerby** (Centre Hastings Municipality) **Penny Porter** (Loyalist Township), **Tom Livingston** (County of Prince Edward)

Also Present: **Terry Murphy** (General Manager), **Amy Dickens** (Source Water Protection Coordinator), **Christine Jennings** (BQRAP Environmental Assistant), **Christine McClure** (Water Resources Manager), **Dave Eastcott** (Water Resources Technician), **Kirsten Geisler** (Communications Coordinator), **Lynette Lambert** (Water Monitoring Coordinator), **Mark Boone** (Stormwater Project Coordinator) **Paul McCoy** (Planning and Regulations Manager) **Tammy Smith** (Corporate Services Manager), **Tim Trustham** (Planner/ Ecologist), **Jim Henry** (Eastern Ontario Model Forest)

1. **Call to Order**

The Chair called the meeting to order at 3:35 pm.

a. **Notice Regarding Cell Phones and Pagers**

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

b. **Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. **Approval of the Agenda**

There was no discussion.

MOTION QC-18-36

Moved By: Dale Grant (Stirling and Rawdon Township)

Seconded By: Jackie Denyes (City of Belleville)

THAT, the agenda for June 21, 2018 be approved.

CARRIED

3. **Approval of the Minutes of the Quinte Conservation Executive Board meeting of April 19, 2018.**

There was no discussion.

MOTION QC-18-37

Moved By: Roger Cole (Town of Greater Napanee)

Seconded By: Steven Everhardus (Town of Deseronto)

THAT, the minutes of the Quinte Conservation Executive Board meeting of April 19, 2018 be approved.

CARRIED

4. **Business Arising from the Minutes**

There was no business arising from the minutes.

5. **Disclosures of Pecuniary Interests**

There were no disclosures of pecuniary interest

6. **Delegations**

There were no delegations.

7. **Review and Approval of the Section 28 Regulations and Permits**

There was no discussion.

MOTION QC-18-38

Moved By: Phillip Smith (Township of Central Frontenac)

Seconded By: Heather Lang (Tyendinaga Township)

THAT, the Review and Approval of the Section 28 Regulations and Permits be approved.

CARRIED

8. **Plan Review Summary**

There was no discussion.

MOTION QC-18-39

Moved By: John Wise (Stone Mills Township)

Seconded By: Norm Roberts (Township of South Frontenac)

THAT, the Plan Review Summary be approved.

CARRIED

9. **Budget Control**

A board member inquired about an over expenditure in the Foxboro mitigation project. Staff clarified that there is no over expenditure and that the budget amount needs to be updated.

MOTION QC-18-40

Moved By: Mitch Panciuk (City of Belleville)

Seconded By: Ray Hobson (County of Prince Edward)

THAT, the Budget Control be approved.

CARRIED

10. **Media Releases and Communications Reports**

There was no discussion.

MOTION QC-18-41

Moved By: Carrie Smith (Township of Madoc)

Seconded By: Irene Martin (Tudor and Cashel Townships)

THAT, the Media Releases and Communications Reports be received.

CARRIED

11. A: QC Property Strategic Plan presented by Tim Trustham

Staff gave a brief background on how and why Quinte Conservation came to own 30 thousand acres of land within the watershed.

Staff presented options on consolidating lot numbers, alternative revenue streams, utilizing local groups, enhancing forest management plans, and updating policies.

A board member asked if the amount of property the authority owned was considered high.

Staff commented that Quinte Conservation is one of the largest private property owners.

A board member asked if the authority decided to sell the properties, how it would be possible if they were consolidated.

Staff commented that during the process of researching options, they would also consider properties to sell and those would not be consolidated.

A board member asked how public roads would be affected if they run through properties that are now consolidated.

Staff commented that the municipality in which the road is a part of, would have to approve that it (the road) stay open. Staff went on to say that the properties are listed under separate names and therefore there shouldn't be any issues consolidating.

Staff commented that by consolidating, it would save time and energy as each property tax bill is issued separately, with multiple amounts being owed at different times throughout the year.

A board member asked that staff provide an estimate of the cost savings.

A board member asked how the authority plans to cover the cost of taxes and make revenue.

Staff commented that there are already forms of revenue in place, and if the property taxes could be cut in half, the authority would be able to profit on the selling of trees from managed forest properties and through trapping and hunting permits.

A board member asked about carbon credits and if there was a way the authority could receive them.

Staff commented that carbon is already being traded on a global level.

Staff also mentioned that other Conservation Authorities generate revenue by utilizing their properties; and rent them out for weddings, special events, and for movie sets.

MOTION QC-18-42 A

Moved By: Ray Hobson (County of Prince Edward)

Seconded By: Heather Lang (Tyendinaga Township)

THAT, the strategic plan be endorsed and action items be reported back to the board as they progress.

CARRIED

11B: Forest Certification presented by Jim Henry of Eastern Ontario Model Forest (EOMF)

Jim Henry presented the Eastern Ontario Model Forest (EOMF) to the board and explained how the program's services could benefit the authority.

Jim explained that the EOMF is a non-profit organization established in 1992. It provides forest certification which is recognized globally as a sustainable forest management strategy. They also went on to explain that the EOMF has a forest carbon offset program.

Jim explained that the forest certification is a voluntary sustainable forest management system with independent third party verification that which allows market access to certified products that are audited by the forest alliance.

He went on to explain the types of certificates:

- Forest Management – land owner and group certification
- Chain of Custody – Product certification

Jim also commented that Canada is the world leader for certified forests on both private and commercial levels and stated that three other Ontario Conservation Authorities are already participating. He went on to list the benefits of being certified, including:

- A frame work for sustainable forest management
- Public support through 3rd party verification
- Affordable, efficient, and supportive certification system that is a credible and dependable tool
- Increasing market share
- Framework for marketing ecosystem services

The certification provides some emerging opportunities for ecosystem services, watershed soil conservation, biological diversity conservation, recreational uses, and carbon sequestration.

A gap analysis must first happen to identify needs, which is a onetime fee of \$6,500. After the gap analysis, there is an annual program fee of \$8,800 for areas greater than 6,000 ha. The next step to certification after the gap analysis is to sign the memorandum and to participate in a 3rd party audit.

Staff commented that this is an opportunity that may not exist in the future and that the approval of a gap analysis is valuable in order to sell carbon.

Staff asked for estimation on the retail value of carbon.

Jim commented that the range varies on productivity at approximately \$100-\$200 per acre of carbon value.

Staff commented that if the authority decides to proceed with the gap analysis, the cost of that service would be made up in revenue, and asked if they could provide the board with more information about this opportunity.

Staff commented that there is money available without affecting the budget.

MOTION QC-18-43 B

Moved By: Carrie Smith (Township of Madoc)

Seconded By: Ray Hobson (County of Prince Edward)

THAT, the forest certification presentation be received and that staff be directed to engage EOMF to conduct a forest certification gap analysis.

CARRIED

12. Insurance on McLeod Hydro Production Minutes

Staff updated the board that a sub-committee was formed to review the Marsh Insurance option for loss of revenue. The sub-committee recommended that Quinte Conservation should not purchase loss of revenue insurance in the event of a drought and further that Quinte Conservation be self-sufficient in floating funds from the Quinte Conservation bank account to the hydro bank account in order to reduce the interest cost on overdraft.

MOTION QC-18-44

Moved By: Ray Hobson (County of Prince Edward)

Seconded By: Paul Carr (City of Belleville)

THAT, the recommendation from the sub-committee be approved.

CARRIED

13. Designation of staff as Officers under Section 29 of Conservation Area Violations

There was no discussion.

MOTION QC-18-45

Moved By: John Wise (Stone Mills Township)

Seconded By: Carrie Smith (Township of Madoc)

THAT, the designation of staff as Officers under Section 29 of Conservation Area Violations be received.

CARRIED

14. Other Business

14.A Napanee Watershed Property Dispute

Staff informed the board of a property concern in Central Frontenac. Staff commented that they were not aware of this issue until last year and went on to explain to the board that a homeowner has been using 1.6 acres of Quinte Conservation property as a hunting camp for over 30 years. The property owner has offered to do a land exchange of similar size, and through their lawyer, has offered an option that staff feels is not an equivalent property value. Further, a severance would be required due to the large amount of wetlands on the site, and therefore, would not be approved by the municipality.

A board member asked if the homeowner would consider purchasing the property they have been using for the hunt camp.

Staff explained that they would like to exchange that piece of property for 10 acres of the homeowner's property. Staff explained that the majority of those 10 acres is wetland and marsh.

A board member asked if there would still be road access to Quinte Conservation's property.

Staff confirmed, stating that other portions of the property have road access.

A board member commented that staff should negotiate with the chair and vice chair after a proper audit of the property has been completed, and also to provide the board with a supporting document as they (the board) can't make a decision without any information.

Staff commented that the property isn't worth the cost of an audit.

A board member commented that they do not feel comfortable advising staff without all the information on the property.

A board member commented that a real estate appraisal can be completed for free and that staff should look at selling the portion of the property in question to the homeowner.

MOTION QC-18-46

Moved By: Heather Lang (Tyendinaga Township)

Seconded By: Mitch Panciuk (City of Belleville)

THAT, staff continues negotiations and report back to the board before a final decision is made.

CARRIED

14.B Natural Disaster Mitigation Program funding opportunity

Staff reported on an opportunity to apply for funding under the Natural Disaster Mitigation Program and that they require a board motion before submitting the application.

MOTION QC-18-47

Moved By: Ray Hobson (County of Prince Edward)

Seconded By: Dale Grant (Stirling and Rawdon Township)

THAT, staff be authorized to apply for grants and report back to the board on potential projects.

CARRIED

Deliberations (in camera)

The meeting moved into camera at 4:47 pm

MOTION QC-18-48

Moved By: Ray Hobson (County of Prince Edward)

Seconded By: Mitch Panciuk (City of Belleville)

THAT, the meeting move into In Camera.

CARRIED

Deliberations (out of camera)

The meeting moved out of camera at 5:10 pm

MOTION QC-18-49

Moved By: Ray Hobson (County of Prince Edward)

Seconded By: Norm Roberts (Township of South Frontenac)

THAT, the meeting move out of Camera

CARRIED

General Manager Position

MOTION QC-18-50

Moved By: Heather Lang (Tyendinaga Township)

Seconded By: James Flieler (Municipality of Tweed)

THAT, the executive personnel committee be directed to report on options for reorganization and the hiring process for the replacement of the retiring General Manager.

CARRIED

15. Date and Time of Next Meeting

The date and time of the next meeting is September 20, 2018 at 3:30 pm, or earlier at the call of the chair.

16. **Adjournment**

The meeting was adjourned at 5:20 pm.

MOTION QC-18-50

Moved By: Ray Hobson (County of Prince Edward)

Seconded By: Heather Lang (Tyendinaga Township)

THAT, the meeting be adjourned.

CARRIED

Janice Maynard, Chair