



**Minutes of the meeting of the  
Quinte Conservation Executive Board Meeting**

**Date:** April 19, 2018  
**Location:** Quinte Conservation - Joe Eberwein Board Room  
2061 Old Highway 2  
Belleville ON

**Members Present:** **Allan DeWitt** (City of Quinte West), **Dale Grant** (Stirling and Rawdon Township), **Henry Hogg** (Addington Highlands Township), **Irene Martin** (Tudor and Cashel Townships), **John Hirsch** (County of Prince Edward), **Mitch Panciuk** (City of Belleville), **Ray Hobson** (County of Prince Edward), **Roger Cole** (Town of Greater Napanee), **Sandy Fraser** (Marmora and Lake Municipality), **Steven Everhardus** (Town of Deseronto), **Jackie Denyes** (City of Belleville), **James Flieler** (Municipality of Tweed), **Jamie Forrester** (County of Prince Edward), **Janice Maynard** (County of Prince Edward), **Jim Dunlop** (County of Prince Edward), **Phillip Smith** (Township of Central Frontenac), **Mike Kerby** (Centre Hastings Municipality)

**Members Absent:** Carrie Smith (Township of Madoc), Heather Lang (Tyendinaga Township), John Wise (Stone Mills Township), Norm Roberts (Township of South Frontenac), Paul Carr (City of Belleville), Penny Porter (Loyalist Township), Tom Livingston (County of Prince Edward),

**Also Present:** **Terry Murphy** (General Manager), **Christine McClure** (Water Resources Manager), **Lynette Lambert** (Water Monitoring Coordinator), **Christine Jennings** (BQRAP Environmental Assistant), **Kirsten Geisler** (Communications Coordinator), **Tammy Smith** (Corporate Services Manager), **Kelly Maher** (Water Resources Technologist), **Maya Navrot** (Education and Stewardship Coordinator), **Amy Dickens** (Source Water Protection Coordinator), **Darcy Clow** (Napanee Region Field Operations), Max Christie (Source Water Protection Committee Chair), Glenn Sheppard (Marsh Insurance)

**1. Call to Order**

The Chair called the meeting to order at 3:57 pm.

Meeting started later than usual, preceding an update from the Source Water Protection Committee which began at 3:30 pm.

a. **Notice Regarding Cell Phones and Pagers**

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

b. **Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. **Approval of the Agenda**

There was no discussion.

**MOTION QC-18-21**

**Moved By: Dale Grant** (Stirling and Rawdon Township)

**Seconded By: Henry Hogg** (Addington Highlands Township)

THAT, the agenda for April 19, 2018 be approved.

**CARRIED**

3. **Approval of the Minutes of the Quinte Conservation Executive Board meeting of June 15, 2017.**

There was no discussion.

**MOTION QC-18-22**

**Moved By: Irene Martin** (Tudor and Cashel Townships)

**Seconded By: Roger Cole** (Town of Greater Napanee)

THAT, the minutes of the Quinte Conservation Executive Board meeting of March 15, 2018 be approved.

**CARRIED**

4. **Business Arising from the Minutes**

There was no business arising from the minutes.

5. **Disclosures of Pecuniary Interests**

A board member stated that they use Marsh Insurance for their business.

6. **Insurance Premium, McLeod Dam- Verbal by Marsh Representative Glenn Sheppard**

A verbal presentation (accompanied by a PowerPoint) by Glenn Sheppard, on behalf of Marsh Insurance was made to the board discussing possible insurance opportunities for McLeod Dam. Mr. Sheppard explained an insurance premium for weather and why it is purchased. Mr. Sheppard reviewed the revenue history for the dam and presented two options where the authority can benefit in the event of another weather related incident, such as drought. Revenue and payout comparisons were also discussed.

A board member asked how long the plan was.

Mr. Sheppard confirmed that the plan was renewed on an annual basis and that there was a difference between the plan with a zero premium and a premium. The zero premium being harder to budget for but that it helps to stabilize your revenue in the long run.

Staff requested to receive a copy of the PowerPoint Presentation for future discussion with the board.

**MOTION QC-18-23**

**Moved By: John Hirsch** (County of Prince Edward)

**Seconded By: Steven Everhardus** (Town of Deseronto)

THAT, the report by Marsh Insurance regarding Insurance Premiums, McLeod Dam, be received and staff be directed to return a report.

**CARRIED**

7. **Delegations**

There were no delegations.

8. **Review and approval of the Section 28 Regulations and Permits**

There was no discussion.

**MOTION QC-18-24**

**Moved By: Phillip Smith** (Township of Central Frontenac)

**Seconded By: Irene Martin** (Tudor and Cashel Townships)

THAT, the Section 28 Regulations and Permits be approved.

**CARRIED**

9. **Plan Review Summary**

There was no discussion.

**MOTION QC-18-25**

**Moved By: Ray Hobson** (County of Prince Edward)

**Seconded By: Sandy Fraser** (Marmora and Lake Municipality)

THAT, the Plan Review Summary be approved.

**CARRIED**

**10. Budget Control**

There was no discussion.

**MOTION QC-18-26**

**Moved By: John Hirsch** (County of Prince Edward)

**Seconded By: Henry Hogg** (Addington Highlands Township)

THAT, the Budget Control be approved.

**CARRIED**

**11. Audited Financial Statement 2017**

There was no discussion.

**MOTION QC-18-27**

**Moved By: Sandy Fraser** (Marmora and Lake Municipality)

**Seconded By: Steven Everhardus** (Town of Deseronto)

THAT, the Audited Financial Statement 2017 be approved.

**CARRIED**

**12. Media Releases and Communications Reports**

There was no discussion.

**MOTION QC-18-28**

**Moved By: Mike Kerby** (Centre Hastings Municipality)

**Seconded By: Mitch Panciuk** (City of Belleville)

THAT, the media releases and communications reports be received.

**CARRIED**

**13. Watershed Report Cards**

Staff presented the 2018 Watershed Report Card to the Board.

Staff explained that the report cards are released every five years and that the information represented in the 2018 report cards is data that was collected between 2012 and 2016. Staff

also discussed the programs that collect the data and how the standard for grades is determined through Conservation Ontario.

**MOTION QC-18-29**

**Moved By: Ray Hobson** (County of Prince Edward)

**Seconded By: Jamie Forrester** (County of Prince Edward)

THAT, the report on Watershed Report Cards be received.

**CARRIED**

14. **Designation to Appoint an Officer for Violations**

Staff explained to the board that with an increased workload, it is beneficial that a Regulations Officer be hired to help with violations and court cases and that the new employee will work as needed (whether there are violations and/or court cases to tend to).

Staff commented that with Mr. DesLauriers' work experience, as an officer with the MNR, he already has a thorough understanding of the system in place and will help to save the authority time and money.

A board member inquired how the new Regulations Officer would be paid.

Staff commented the new employee will be paid by the hour and went on to say that Quinte Conservation doesn't have enough violations to warrant a full time position.

**MOTION QC-18-30**

**Moved By: Sandy Fraser** (Marmora and Lake Municipality)

**Seconded By: Jamie Forrester** (County of Prince Edward)

THAT, the Quinte Conservation Executive Board appoint Mark DesLauriers as Regulations Officer to enforce Ontario Regulation 319/09 be received.

**CARRIED**

15. **Watershed Education and Stewardship Programs – Verbal Presentation by Maya Navrot**

Staff updated the board on Education and Stewardship programs and Quinte Conservation's relationship with lake associations and waterfront property owners.

Some of the programs mentioned were the Seedlings for Shorelines initiative and community planting projects. Staff went on to discuss that when the new paid parking program with MacKay meters gets underway, there will hopefully be opportunity to work on the Frink Centre improvement plan which includes a larger parking lot, replacement of the last portion of the boardwalk, and an accessible trail leading to the boardwalk.

Staff commented that the winning bid for grass cutting included doing all the areas and that there is plan to naturalize areas of Bird House City which will help to reduce the need for grass cutting.

Staff also presented updates on: the Adopt a Trail initiative, which saw an over whelming response from the public as members are engaged and already out taking care of the trails; Wild About Wildlife being approved at locations throughout the watershed; and Stream of Dreams where there are two more schools participating this spring and that booking has opened for the fall.

Staff went on to mention that Quinte Conservation participated in: a Well and Septic Information Night; Climate Change Workshops for grades 5-8; judging for the city wide science fair; committee participation with the Tri County Water Festival; A weekly young learners group with Wildwood Academy; and helped to develop a water sustainability unit that will run at the Frink Centre.

A staff member commented that the authority's conservation areas need to see an investment from capital flows of 1 million dollars over the next 5 years in order to help make much needed improvements. Staff went on to comment that a majority of trail users with dogs aren't respecting Quinte Conservation's on-leash policy, or cleaning up after their pet and that they would like to release a statement to the public surrounding this issue.

A board member commented that they see a change in their municipality with individuals participant in Trash Bash and community clean up days and that it may be beneficial to have that at the conservation areas.

**MOTION QC-18-31**

**Moved By: Allan DeWitt** (City of Quinte West)

**Seconded By: John Hirsch** (County of Prince Edward)

THAT, the reports on Watershed Stewardship Programs, Trails Programs, and Summer Activities Programs be received.

**CARRIED**

16. **Capital Project Update 2017-2018- Verbal presentation by Kelly Maher.**

Staff explained WECl projects and possible funding to use on the authority's dams. Staff updated the board on dam inspections and the Capital Maintenance Plan. They continued to discuss the 10 year Capital Maintenance Plan and how it being reviewed. Staff also provided up dates to the board on upgrades at Flinton, Lingham, Demorestville, and Second Depot Lake.

**MOTION QC-18-32**

**Moved By: Henry Hogg** (Addington Highlands Township)

**Seconded By: Dale Grant** (Stirling and Rawdon Township)

THAT, the Capital Project Update 2017-2018 be received.

**CARRIED**

17. **Other Business**

Staff provided a brief update to the board on water flows, explaining that flows for this time of year are comparable to an average spring and that some areas may receive localized flooding.

Staff went on to say that the upper tributaries and most creeks have peaked. The Napanee and Salmon will continue to rise but shouldn't get much higher. Overall, there is a low risk to property owners and that last year the levels were higher than currently.

Staff briefly mentioned that the financial office and copy room suffered some water damage from the rain over the weekend and that a contractor has been hired.

18. **Date and Time of Next Meeting**

The date and the time of the next meeting is May 17, 2018 at 3:30 pm, or earlier at the call of the chair.

19. **Adjournment**

The meeting was adjourned at 5:20 pm.

**MOTION QC-18-33**

**Moved By:** Ray

**Seconded By:** Sandy

THAT, the meeting be adjourned.

**CARRIED**

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Janice Maynard, Chair