



**Minutes of the meeting of the
Quinte Conservation Executive Board Meeting**

Date: October 19, 2017, 3:30 pm
Location: Quinte Conservation - Joe Eberwein Board Room
2061 Old Highway 2
Belleville ON

Members Present Allan DeWitt (City of Quinte West), Carrie Smith (Township of Madoc), Dale Grant (Stirling and Rawdon Township), Heather Lang (Tyendinaga Township), Henry Hogg (Addington Highlands Township), Irene Martin (Tudor and Cashel Townships), Jackie Denyes (City of Belleville), Jamie Forrester (County of Prince Edward), Janice Maynard (County of Prince Edward), Jim Dunlop (County of Prince Edward), John Hirsch (County of Prince Edward), John Wise (Stone Mills Township), Mitch Panciuk (City of Belleville), Norm Roberts (Township of South Frontenac) Phillip Smith (Township of Central Frontenac), Ray Hobson (County of Prince Edward), Roger Cole (Town of Greater Napanee), Steven Everhardus (Town of Deseronto), Tom Livingston (County of Prince Edward)

Members Absent: Paul Carr (City of Belleville), James Flieler (Municipality of Tweed), Mike Kerby (Centre Hastings Municipality), Penny Porter (Loyalist Township), Sandy Fraser (Marmorata and Lake Municipality)

Also Present: Terry Murphy (General Manager), Christine McClure (Water Resources Manager), Brad McNevin (Watershed Science and Monitoring Manager), Christine Jennings (Regulations Technician), Paul McCoy (Planning and Regulations Manager), Tim Trustham (Ecologist and Planner), Kirsten Geisler (Communications Coordinator), Tammy Smith (Corporate Services Manager), Brittany Thompson (Corporate Services Assistant), Curtis Vance (GIS Technician), Kelly Maher (Water Resource Technologist), Amy Dickens (SWP Project Coordinator),

1. Call to Order

The Chair called the meeting to order at 3:30pm

a. Notice Regarding Cell Phones and Pagers

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

b. Collection of Personal Information for Board Minutes

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. **Approval of the Agenda**

There was no discussion.

MOTION QC-17-58

Moved By: Ray Hobson (County of Prince Edward)

Seconded By: Heather Lang (Tyendinaga Township)

THAT, the agenda for October 19th be approved.

CARRIED

3. **Approval of the Minutes of the Quinte Conservation Executive Board meeting of September 14, 2017.**

There was no discussion.

MOTION QC-17-59

Moved By: Henry Hog (Addington Highland Township)

Seconded By: Steven Everhardus (Town of Deseronto)

THAT, the minutes of the Quinte Conservation Executive Board meeting of September 14, 2017 be approved.

CARRIED

4. **Business Arising from the Minutes**

There was no business arising from the minutes.

5. **Disclosures of Pecuniary Interests**

There were no disclosures of pecuniary interest.

6. **Delegations**

There were no delegations.

7. **Review and Approval of the Section 28 Regulations and Permits**

There was no discussion.

MOTION QC-17-60

Moved By: Ray Hobson (County of Prince Edward)

Seconded By: Irene Martin (Tudor & Cashel Township)

THAT, the Section 28 Regulations and Permits be approved.

CARRIED

8. **Plan Review Summary**

There was no discussion.

MOTION QC-17-61

Moved By: John Hirsch (County of Prince Edward)

Seconded By: Jackie Denyes (City of Belleville)

THAT, Plan Review Summary be approved.

CARRIED

9. **Budget Control**

A board member inquired why the program cost for Planning Advisory and Regulation Services was at 130% of its budget.

Staff had noted that this was due to the high water and flooding experienced this spring. Staff had an increase in site visit requests, which led to more and gas and vehicle usage.

MOTION QC-17-62

Moved By: Jamie Forrester (County of Prince Edward)

Seconded By: Ray Hobson (County of Prince Edward)

THAT, the Budget Control be approved.

CARRIED

10. **Media Releases and Communications Reports**

There was no discussion.

MOTION QC-17-63

Moved By: Irene Martin (Tudor & Cashel Township)

Seconded By: Ray Hobson (County of Prince Edward)

THAT, the media releases and communications reports be approved.

CARRIED

11. **Wetland Project on Foxboro Swamp Property**

Staff updated the Board on the background and history of the Foxboro Swamp Property with Ducks Unlimited, and the current condition of the dyke.

Ducks Unlimited is proposing to conduct a level ditching and pond project in order to provide open water within the wetland. This will involve the dredging of channels and ponds through the cattail matt. The project will result in a very similar layout to the 'Big Island Wetland Restoration' project previously conducted by the Authority.

Staff noted that this will result in no additional cost to Quinte Conservation, as Ducks Unlimited will be covering all the cost of the project.

A Board member asked that when the project is complete, if this would create an opportunity for a lookout/observatory.

Staff responded that it could be a possibility, but could result in a liability as there are adjacent private properties, and there is no formal entrance.

MOTION QC-17-64

Moved By: Jackie Denyes (City of Belleville)

Seconded By: Mitch Panciuk (City of Belleville)

THAT, the Wetland Project on Foxboro Swamp Property (MF-158) reports be approved.

CARRIED

12. **Belleville Ice Control Dams**

There was no discussion.

MOTION QC-17-65

Moved By: Mitch Panciuk (City of Belleville)

Seconded By: Irene Martin (Tudor & Cashel Township)

THAT, the Hazard Potential Classification Review and Public Safety Assessment for the Belleville Ice Control Dams report be received.

CARRIED

13. **Regulation officer**

Staff noted that Catherine Sinclair, a former Regulations Officer at Quinte Conservation, has moved onto a new opportunity with a private landscaping organization. Quinte Conservation received 60 applicants for the position, and interviewed 5. The successful candidate has 5 previous years' experience as a regulation officer, and will require minimal. The new Regulation Officer will be starting Monday, October 30, 2017.

MOTION QC-17-66

Moved By: Tom Livingston (County of Prince Edward)

Seconded By: Heather Lang (Tyendinaga Township)

THAT, Sharlene Richardson be appointed as a Regulation Officer at Quinte Conservation.

CARRIED

14. **Review of Bay of Quinte Conservation's Response to the Bay of Quinte and Lake Ontario High Water**

Staff presented a presentation detailing the recent flood that the Bay of Quinte and Lake Ontario had experienced this spring, which detailed pictures of the effects. Staff noted that these were the highest levels ever recorded.

Recently, staff had met to go over what they learned, including what went well, what did not go well, and what could be approved on for the next flooding event. Staff believed that this was a very positive experience, and it was a great opportunity to hear about the event from different perspective and departments.

As Quinte Conservation benefited from this exercise, staff thought it would be important and beneficial to expand it to the Municipalities who were involved in the flood.

Staff noted that the municipalities did an excellent job responding to the high water and flooding, and noted that the fire departments are very skilled and knowledgeable, and when left to lead the event, it is always conducted successfully.

Staff noted that for the future, it may be in the Board's best interest to examine what rehabilitation and shoreline work should be completed. Due to the erosion and high water that was experienced, in recommending to 'harden' the shoreline with natural stone and other products, it may interrupt the natural process, which could result in increased wave action and other negative impacts.

A Board member inquired if restricting residents to 'harden' their shoreline could result in liability, as we may be held accountable if residents are not able to 'protect' their property.

Staff noted that Quinte Conservation never says 'no' to residents, we always provide recommendations are provided to best fit the project or residents are advised to hire consultants.

A board member inquired about the history and background information on the floodplain mapping.

Staff reported that the 1-100 year flood line was lowered in 1986 on Lake Ontario, and noted that it would technically be even higher currently. Staff reported that they are currently looking for funding to update the 1-100 year flood line mapping where there are discrepancies, but note that overall it is very accurate.

A board member asked whether the 1-100 year high water mark will be increased or changed in the future, and whether the flood experienced this spring reached the 1-100 year flood high water mark.

Staff noted that they do not foresee any time in the future that the high water mark would be increased, as it would be very difficult. This spring we did encounter a 1-100 year flood.

A board member asked if they could be provided with a concise version of the roles of responsibility of Quinte Conservation and municipalities in order to distribute to the residents.

MOTION QC-17-67

Moved By: Tom Livingston (County of Prince Edward)

Seconded By: Steven Everhardus (Town of Deseronto)

THAT, the review of the bay of Quinte Conservation's response to the Bay of Quinte and Lake Ontario high water response be received.

CARRIED

15. Other Business

Dam Inspections

Staff reported that they have received funding to complete inspections on all of Quinte Conservation's dams. Staff has selected D.M. Wills Associated Limited as they much experience with dams and meet all of the budgeting requirements.

MOTION QC-17-68

Moved By: John Wise (Township of Stone Mills)

Seconded By: John Hirsch (County of Prince Edward)

THAT, Quinte Conservation retain D.M. Wills Associated Limited to complete the dam inspections on Quinte Conservation's dams.

CARRIED

Picton Terminals

Staff updated the board on the history and current application the Picton Terminals has submitted to Quinte Conservation. Staff explained the complicated nature of the regulated area of the escarpment, and that a consultant has been hired by Picton Terminals in order to determine the high-water mark. Staff noted that previously the Hearing Committee had approved that Quinte Conservation not acknowledge any permit applications from Picton Terminals until they have received a Site Plan and Stormwater Management Report that has been approved by Ministry of Environment and Climate Change (MOECC) and The County of Prince Edward. Thus, Quinte Conservation would like to withhold any further decisions or discussion regarding the permit application until the approved plans has been submitted to Quinte Conservation.

MOTION QC-17-69

Moved By: John Hirsch (County of Prince Edward)

Seconded By: Ray Hobson (County of Prince Edward)

THAT, the board support the Hearing Committee's decision, in which we do not acknowledge any permit application regarding Picton Terminals until we have an approved site plan and stormwater management plan by the necessary agencies.

CARRIED

Drones

Staff are recommending to develop a policy to restrict any and all drones from flying over, or landing and/or taking off from Quinte Conservation Property.

A board member noted that their municipality had just developed a policy due to the increased popularity and liability with drones, and had contacted their insurance provider for assistance, and noted that this was wise of Quinte Conservation to develop the policy.

A board member noted that there have been discrepancies about what is defined as a 'drone' and that some research may be needed.

MOTION QC-17-70

Moved By: Mitch Panciuk (City of Belleville)

Seconded By: Steven Everhardus (Town of Deseronto)

THAT, Quinte Conservation develop a policy which prohibits any drone from flying over, and/or taking off or landing on Quinte Conservation property.

CARRIED

Updates

- **Buffy Lake:** Staff reported that a culvert was recently removed by a road association which has impacted lake levels of Buffy Lake. Staff are recommending that the culvert be replaced in its original place to allow lake levels to return to normal.
- **Frink Centre:** A contractor has been retained and has started construction of the new boardwalk.
- **Butterflies:** The board noted that they have no comment on the butterflies that are being released. A board member provided some research they had discovered in contacting an expert on Monarch Butterflies.
- **Staff Contacts:**
A board member requested if they could have staff contact for after hours if needed. Staff noted that they will provide the board with our staff contacts.

16. Date and Time of Next Meeting

The date and the time of the next meeting is November 16, or earlier at the call of the chair.

17. Adjournment

The meeting was adjourned at 4:40pm.

Moved By: Roger Cole (Town of Greater Napanee)

Seconded By: Tom Livingston (County of Prince Edward)

THAT, the meeting be adjourned.



Janice Maynard, Chair

CARRIED