



**Minutes of the meeting of the  
Quinte Conservation Executive Board Meeting**

**Date:** February 16, 2017, 4:00 pm  
**Location:** Quinte Conservation - Joe Eberwein Board Room  
2061 Old Highway 2  
Belleville ON

**Members Present:** Heather Lang, Henry Hogg, Irene Martin, Jackie Denyes, James Flieler, Janice Maynard, John Hirsch, John Wise, Mitch Panciuk, Norm Roberts, Roger Cole, Steven Everhardus, Tom Livingston

**Members Absent:** Allan DeWitt, Carrie Smith, Dale Grant, Jamie Forrester, Jim Dunlop, Mike Kerby, Paul Carr, Penny Porter, Phillip Smith, Ray Hobson, Sandy Fraser Supervisor)

**Also Present:** Terry Murphy, Christine McClure, Dave Eastcott, Brad McNevin, Catherine Sinclair, Samantha Carney, Jennifer May-Anderson, Brittany Thompson, Liping Kong, Curtis Vance, Kathryn DiDonato, Amy Dickens

**Visitors:** Jack Evans (Reporter), Roman Milkolich (Reporter)

**2. Approval of the Agenda**

There was no discussion.

**MOTION QC 97/16**

**Moved By:** Irene Martin

**Seconded By:** James Flieler

THAT, the agenda for February 16, 2017 be approved.

**CARRIED**

**1. Call to Order**

The Chair, Jackie Denyes, called the meeting to order at 3:45 pm.

**1.a Notice Regarding Cell Phones and Pagers**

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

**1.b Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

**3. Approval of the Minutes**

There was no discussion.

**MOTION QC 98/16**

**Moved By:** Steven Everhardus

**Seconded By:** Roger Cole

THAT, the minutes of the Quinte Conservation Executive Board meeting of January 19, 2017 be approved.

**CARRIED**

**4. Business Arising from the Minutes**

There was no business arising from the minutes.

**5. Disclosures of Pecuniary Interests**

There were no disclosures of pecuniary interest.

**6. Delegations**

There were no delegations.

7. **Employee Recognition**

The following staff members were recognized for their years of service at Quinte Conservation:

Dave Dies - 30 years  
Paul McCoy - 30 years  
Catherine Sinclair - 15 years  
Samantha Carney - 5 years  
Curtis Vance - 5 years  
Christine McClure - 5 years

8. **Review and Approval of the Section 28 Regulations and Permits**

There was no discussion.

**MOTION QC 99/16**

**Moved By:** Irene Martin

**Seconded By:** Heather Lang

THAT, the Section 28 Regulations and Permits be approved.

**CARRIED**

9. **Plan Review Summary**

There was no discussion.

**MOTION QC 100/16**

**Moved By:** Henry Hogg

**Seconded By:** Tom Livingston

THAT, Plan Review Summary be approved.

**CARRIED**

**10. Budget Control**

There was no discussion.

**MOTION QC 101/16**

**Moved By:** John Hirsch

**Seconded By:** Tom Livingston

THAT, the Budget Control be approved.

**CARRIED**

**11. Hydro Report**

Staff reported that the hydro dam had the best January and February ever, producing close to 700 kilowatts.

A board member asked if that was the maximum that could be produced.

Staff replied that if the river is consistently flowing at 22 cubic metres per second the plant is capable of producing 900 kilowatts.

**MOTION QC 102/16**

**Moved By:** Steven Everhardus

**Seconded By:** Heather Lang

THAT, the Hydro Report be received.

**CARRIED**

**12. Media Releases and Communications Reports**

There was no discussion.

**MOTION QC 103/16**

**Moved By:** Irene Martin

**Seconded By:** Roger Cole

THAT, the media releases and communications reports be received.

**CARRIED**

**13. 2016 Permits and Planning Report**

There was no discussion.

**MOTION QC 104/16**

**Moved By:** Norm Roberts

**Seconded By:** Tom Livingston

THAT, the 2016 Permits and Planning Report be received.

**CARRIED**

**14. Correspondence**

There was no discussion.

**MOTION QC 105/16**

**Moved By:** Henry Hogg

**Seconded By:** Steven Everhardus

THAT, the correspondence be received.

**CARRIED**

**15. Funding Formula**

Staff reported that at the last meeting the representative from Quinte West had requested a motion to be written. Staff said that they wrote the motion and circulated it to Quinte West staff and one question was received and there has been no other response.

Staff noted that they had confirmed with Conservation Ontario that a similar letter regarding the funding formula had been sent last year to the Association of Municipalities of Ontario and the Ministry of Natural Resources and Forestry.

A board member said that writing another letter will affirm that the board is still unhappy with the current process.

A board member noted that they had brought the issue before their clerk and reeve and they are concerned about how a change in the formula would affect that municipality.

**MOTION QC 93/16**

**Moved By:** Roger Cole

**Seconded By:** James Flieler

WHEREAS, the eighteen member municipalities supporting Quinte Conservation have serious concerns about the Current Value Assessment formula being used for the levy distribution

and have concerns about the accuracy of the data being provided by the Municipal Property Assessment Corporation for this formula

THEREFORE, be it resolved that a letter be sent to the Minister of Natural Resources and Forestry and to the Association of Municipalities of Ontario requesting that that this process be reviewed and a new more equitable formula be developed;

AND FURTHER THAT, the data being provided by Municipal Property Assessment Corporation for future levy distributions be reviewed to ensure that it is accurate;

AND FURTHER THAT, staff be directed to send this request to all member municipalities to get their support to be forwarded to the Minister of Natural Resources and Forestry and to the Association of Municipalities of Ontario.

**16. Other Business**

There were no items under Other Business.

**17. Closing of 2016 Business**

The Chair thanked the board for their hard work over the past two years.

**MOTION QC 106/16**

**Moved By:** Heather Lang

**Seconded By:** John Wise

THAT, the items of the 2016 Business of the Quinte Conservation Executive Board be accepted and the meeting adjourn to the 2017 Business.

**CARRIED**

**18. Opening of 2017 Business**

Chair, Janice Maynard, opened the 2017 business of the Quinte Conservation Executive Board at 4:04 pm. She thanked the outgoing Chair for her service to the board.

**19. Confirmation of Chairs and Vice Chairs**

The Moira River, Napanee Region, and Prince Edward Region Watershed Advisory Boards gave verbal reports announcing the results of their elections for Chairs and Vice Chairs.

The Chair noted that according to the policy of the Quinte Conservation Executive Board the Chair for 2017 and 2018 will be the Chair of the Prince Edward Region Watershed Advisory Board and the Vice Chair will be the Chair of the Napanee Region Watershed Advisory Board.

**MOTION QC-17-01**

**Moved By:** Tom Livingston

**Seconded By:** Steven Everhardus

THAT, the following positions be confirmed for 2017 and 2018:

Moira River Watershed Advisory Board

Chair Jackie Denyes

Vice Chair Irene Martin

Napanee Region Watershed Advisory Board

Chair John Wise

Vice Chair Heather Lang

Prince Edward Region Watershed Advisory Board

Chair Janice Maynard

Vice Chair Jim Dunlop

Quinte Conservation Executive Board

Chair Janice Maynard

Vice Chair John Wise

**20. Appointment of the Signing Officers**

There was no discussion.

**MOTION QC-17-02**

**Moved By:** Heather Lang

**Seconded By:** Jackie Denyes

THAT, the signing authorities for Quinte Conservation for 2017 be any two of the following: Quinte Conservation Executive Chair, Quinte Conservation Executive Vice Chair, Terry Murphy, General Manager / Secretary-Treasurer, or Tammy Smith, Corporate Services Manager.

**CARRIED**

**21. Appointment of Auditors**

There was no discussion.

**MOTION QC-17-03**

**Moved By:** Henry Hogg

**Seconded By:** Irene Martin

THAT, Collins Barrow Chartered Accountants be selected as the auditors for 2017, and THAT, staff be authorized to negotiate the fee.

**CARRIED**

**22. Appointment of Authority Solicitors**

There was no discussion.

**MOTION QC-17-04**

**Moved By:** Irene Martin

**Seconded By:** Tom Livingston

THAT, Templeman Meninga be appointed as solicitors for Quinte Conservation for issues relating to water management and land management for 2017.

**CARRIED**



**23. Appointment of the Conservation Ontario Council Representatives**

There was general discussion on the merit of having an alternate and John Wise volunteered.

**MOTION QC-17-05**

**Moved By:** James Flieler

**Seconded By:** Norm Roberts

THAT, the Chair, General Manager, and one alternate, John Wise, be appointed members to the Conservation Ontario Council for 2017.

**24. Appointment to the Personnel Committee**

There was general discussion on the merits of the previous member, Ray Hobson, being nominated for 2017.

There was general discussion on the value of having an alternate and John Hirsch volunteered.

**MOTION QC-17-06**

**Moved By:** Henry Hogg

**Seconded By:** Steven Everhardus

THAT, Ray Hobson be appointed to the Staff Personnel Committee for 2017 and further,

THAT, John Hirsch be an alternate.

**CARRIED**

**25. Appointment to the Source Protection Committee**

There was general discussion on the merits of having the current member remain on the Source Protection Committee.

**MOTION QC-17-07**

**Moved By:** Irene Martin

**Seconded By:** Jackie Denyes

THAT, Mike Kerby be appointed to the Source Protection Committee for 2017.

**CARRIED**

**26. Borrowing Approval**

There was no discussion.

**MOTION QC-17-08**

**Moved By:** Heather Lang

**Seconded By:** John Hirsch

WHEREAS, it is necessary for the Quinte Conservation Authority (Hereinafter called the "Authority") to borrow up to the sum of One Million Dollars (\$1,000,000.00) required for its purposes until payment to the Authority of any grants and/or sums to be paid to the Authority by the participating municipalities designated as such under the Conservation Authority Act, 1980;

BE IT THEREFORE RESOLVED:

1. THAT, the Authority does borrow from the Royal Bank of Canada up to the sum of One Million Dollars (\$1,000,000.00) as necessary for its purposes on the promissory note or notes of the Authority to the Authority by participating municipalities at such rate of interest as the Minister of Natural Resources approves.

2. THAT, the Chair or the Vice-Chair together with the General Manager/Secretary-Treasurer or Corporate Services Manager of the Authority be and they are hereby authorized to execute for and on behalf of the Authority as promissory note or notes for the sum to be borrowed under paragraph numbered 1 hereof.

3. THAT, the amount borrowed pursuant to this resolution with interest thereon at the rate approved by the Minister of Natural Resources be a charge upon whole of the monies received or to be received by the Authority from the participating municipalities as and when such monies are received.

4. THAT, the Chair or the Vice-Chair or the General Manager/Secretary-Treasurer or the Corporate Services Manager of the Authority be and is hereby authorized and directed to apply, in payment of the monies borrowed pursuant to this resolution together with interest thereon at the rate approved by the Minister of Natural Resources, all of the monies received by the Authority from the participating municipalities.

**CARRIED**

**27. Appointment of Regulation Officers**

Staff reported that Darcy Clow has been trained over the last several months to be a Regulations Officer and is now ready to assume those duties.

**MOTION QC-17-09**

**Moved By:** Irene Martin

**Seconded By:** James Flieler

THAT, Darcy Clow, Napanee Field Operations, be hereby appointed as a Regulation Officer with Quinte Conservation as per Section 28 (1)(d) of the Conservation Authorities Act.

**CARRIED**

**28. Staffing Requirements**

Staff reported that they are still trying to sort out Quinte Conservation's requirements for hydrogeology services since the resignation of the Hydrogeologist in December.

Staff noted that many thousands of hours have been spent providing hydrogeology services for member municipalities and that when the Water Resources Manager attains their Professional Engineer designation they may be able to provide those services.

Staff said that there may be the possibility for funding to hire a new Hydrogeologist.

A board member noted that when staff comes before councils to present the budget they should include information on how much expertise Quinte Conservation provides to member municipalities.

**MOTION QC-17-11**

**Moved By:** Roger Cole

**Seconded By:** Tom Livingston

THAT, the Staffing Requirements Report be received.

**CARRIED**

**29. Bay of Quinte Office Proposal**

Staff reported that the Bay of Quinte is close to being delisted as a pollution hotspot and some thought needs to be put toward how monitoring on the bay can be continued.

Staff said that part of this monitoring effort may required updates to the current office building and storage areas and possibly the creation of a lab.

Staff noted that eight applications for funding have already been sent out.

A board member suggested applying for funds from the Bay of Quinte Mutual Insurance Company as they often fund projects.

A board member asked if a clear plan could be given to board members to take to their councils so that the member municipalities are aware of Quinte Conservation's intentions.

A board member said their municipality would like a clear idea of long range capital projects and expenditures.

Staff said that they are hoping to secure funding for building requirements first.

A board member asked if that means that nothing else will be done until funding for a building is secured.

Staff replied that is the case.

A board member asked how much a building would cost.

Staff replied that it would cost approximately 1.4 million dollars.

A board member asked why funding for monitoring on the Bay of Quinte is ending.

Staff replied that for the past thirty years monitoring and work has been funding on the Bay of Quinte by the federal and provincial governments and they have indicated that the funding will soon end.

Staff noted that \$250,000 a year should cover the costs of monitoring.

**MOTION QC-17-12**

**Moved By:** Irene Martin

**Seconded By:** Heather Lang

THAT, the Bay of Quinte Office Proposal Report be received.

**CARRIED**

**30. Annual Report Sponsorship**

Staff reported that once again Quinte Conservation will be producing a newspaper insert annual report in April that will go to the 62,000 homes in the area and that sponsorship support is required to assist in funding the project.

Staff said that each board member has been given a sponsorship form and more can be made available if they know of any local businesses that would like to sponsor.

A board member asked how much had been received so far.

Staff replied that approximately \$2,000 has been raised to date.

**MOTION QC-17-13**

**Moved By:** Jackie Denyes

**Seconded By:** John Wise

THAT, the Annual Report Sponsorship Report be received.

**CARRIED**

**31. Other Business**

There were several items brought up as Other Business.

**31.a Climate Change Funding**

Staff reported that funding is available from the federal government for municipalities and partners for climate change response.

Staff suggested that if all the municipalities and Quinte Conservation applied as a partnership there may be a good chance of getting the funding and this could potentially be used to hire a Hydrogeologist.

Staff asked if the board would like staff to send a letter asking member municipalities for support.

There was general discussion on the merits of the proposal.

A board member asked about the timeline for writing the letter.

Staff replied it will be sent out the next day.

**MOTION QC-17-14**

**Moved By:** Jackie Denyes

**Seconded By:** John Hirsch

THAT, staff write a letter to member municipalities saying that the Quinte Conservation Executive board requests their support in Quinte Conservation applying on their behalf for funding to support a climate change study in the Quinte watershed.

**CARRIED**

**31.b Summer Program and Lake Studies**

Staff reported that Quinte Conservation will not receive as much funding for summer students this year and will be hiring fewer students.

Staff said that instead of having a day camp that services only eighty to one hundred children the Family Nature Days program will be expanded as it reaches upward of two thousand people each year.

Staff reported that lake studies are currently being done with Friends of Stoco Lake, Friends of Salmon River, Kennebec Lake Association and a group from Weller's Bay.

**MOTION QC-17-15**

**Moved By:** Tom Livingston

**Seconded By:** Steven Everhardus

THAT, the Summer Program and Lake Studies reports be received.

**CARRIED**

**31.c Conservation Area Inventory and Study**

A board member request that staff undertake an inventory of assets at conservation areas and study how accessibility might be improved and look at the potential liability.

The board member added that safety, trails, and signage might be improved.

There was general discussion on the merits of the proposal.

A board member suggested grants for accessibility may be available.

**MOTION QC-17-16**

**Moved By:** Mitch Panciuk

**Seconded By:** Norm Roberts

THAT, staff conduct an inventory of conservation areas, their assets, and potential for improvements and increased accessibility as well as the potential liability.

**CARRIED**

**31.d Closed Session**

Staff noted that the board should go into a closed session for the discussion of a property matter.

**MOTION QC-17-17**

**Moved By:** Jackie Denyes

**Seconded By:** Irene Martin

THAT, the Quinte Conservation Executive Board go into an in camera session for discussions of a property matter.

**CARRIED**

**31.e Resume Regular Meeting**

There was no discussion.

**MOTION QC-17-18**

**Moved By:** Heather Lang

**Seconded By:** Tom Livingston

THAT, the Quinte Conservation Executive board resume its regular meeting.

**CARRIED**

**31.f Legal Opinion**

There was no discussion.

**MOTION QC-17-19**

**Moved By:** Jackie Denyes

**Seconded By:** James Flieler

THAT, staff be directed to obtain an legal opinion on landowner vehicular access to Authority property and upon receipt of the opinion staff are directed to ask the lawyer to draft a letter that will be sent to the landowner.

**CARRIED**

**31.g Black River Incident and Picton Terminals Situation**

Staff reported that there was an incident on the Black River a couple of winters ago where a landowner had tied a rope across the river, with one end on their property and one end potentially on Quinte Conservation property, and a snowmobiler was injured when they struck the rope.

Staff noted that the case is now before the courts and there has been discussion that the tree may be on Quinte Conservation's property or may be considered to be on Crown Land.

Staff said that the insurance company has been informed of the incident.

Staff reported that a group called Save Picton Bay came to the January Source Protection Committee meeting and made a deputation discussion their concerns with shipping activities at Picton Terminals.

Staff noted that Quinte Conservation has approved one permit for Picton Terminals but denied others as the projects did not have a clear plan and a site plan had not been received.

Staff said that the current issues with Picton Terminals are for the Ministry of the Environment and Climate Change to comment on.

There was general discussion on the Picton Terminals situation.

**MOTION QC-17-20**

**Moved By:** Irene Martin

**Seconded By:** John Wise

THAT, the reports on the Black River incident and the Picton Terminals situation be received.

**CARRIED**



**32. Date and Time of Next Meeting**

The date and time of the next meeting will be April 20, 2017 at 3:30pm, or earlier at the call of the Chair.

**33. Adjournment**

The meeting adjourned at 5:03 pm.

**MOTION QC-17-14**

**Moved By:** James Flieler

**Seconded By:** Jackie Denyes

THAT, the meeting be adjourned.

**CARRIED**

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Janice Maynard, Chair / John Wise, Vice-Chair