



Quinte CONSERVATION

2061 Old Highway # 2, RR # 2

Belleville, ON

K8N 4Z2

phone: (613) 968-3434

phone: (613) 354-3312

fax: (613) 968-8240

www.quinteconservation.ca

Minutes of the meeting of the Quinte Conservation Executive Committee held on **September 29, 2016 at 3:30 pm** in the Joe Eberwein Room.

Members Present: Henry Hogg, Addington Highlands Township; Mike Kerby, Centre Hastings; Jackie Denyes, City of Belleville; Paul Carr, City of Belleville; Allan DeWitt, City of Quinte West; Sandy Fraser, Marmora and Lake; Dale Grant, Stirling-Rawdon Township; Carrie Smith, Township of Madoc; Phillip Smith, Central Frontenac Township; Norm Roberts, South Frontenac Township; John Wise, Stone Mills Township; Heather Lang, Tyendinaga Township; Jim Dunlop, County of Prince Edward; John Hirsch, County of Prince Edward; Ray Hobson, County of Prince Edward; Tom Livingston, County of Prince Edward; Janice Maynard, County of Prince Edward.

Members Absent: Mitch Panciuk, City of Belleville; James Flieler, Municipality of Tweed; Irene Martin, Tudor and Cashel Township; Steven Everhardus, Town of Deseronto; Roger Cole, Town of Greater Napanee; Jamie Forrester, County of Prince Edward; Peter Keizer, County of Prince Edward.

Also Present: Brittany Thompson, Corporate Services Assistant; Lucille Fragomeni, Source Water Protection Communications Coordinator; Amy Dickens, Source Protection Project Coordinator; Christine McClure, Water Resources Manager; Paul McCoy, Planning and Regulations Manager; Lauren Telford, Corporate Services Assistant; Tim Trustham, Planner and Ecologist; Tammy Smith, Corporate Services Manager; Jennifer May-Anderson, Communications Manager; Terry Murphy, General Manager; Jack Evans, Reporter ; Amanda Lorbetski, Reporter.

1. Call to Order

Chair, Jackie Denyes, called the meeting to order at 3:53 pm.

Notice Regarding Cell Phones and Pagers

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

Collection of Personal Information for Board Minutes

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the

board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. Approval of Agenda

Discussion: There was no discussion.

MOTION QC 55/18: THAT, the Agenda for June 16, 2016 be approved.

Moved by: Allan DeWitt

Seconded by: Heather Lang

CARRIED

3. Disclosures of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Approval of the Minutes of the Quinte Conservation Executive Committee Meeting of June 16, 2016

Discussion: There was no discussion.

MOTION QC 56/16: THAT, the Minutes of the Quinte Conservation Executive Committee meeting of June 16, 2016 be approved.

Moved by: Mike Kerby

Seconded by: Allan DeWitt

CARRIED

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Delegations

There were no delegations.

7. Review and Approval of the Section 28 Regulations and Permits

Discussion: There was no discussion.

MOTION QC 57/16: THAT, the Section 28 Regulations and Permits be approved.

Moved by: Henry Hogg

Seconded by: Tom Livingston

CARRIED

8. Plan Review Summary

Discussion: There was no discussion.

MOTION QC 58/16: THAT, Plan Review Summary be approved.

Moved by: Sandy Fraser

Seconded by: Janice Maynard

CARRIED

9. Budget Control

Discussion: A board member inquired about the \$400,000 listed as a capital allocation.

Staff noted that this item will be discussed *in camera* as the last item of the meeting.

MOTION QC 59/16: THAT, the Budget Control be approved.

Moved by: John Hirsch

Seconded by: Carrie Smith

CARRIED

10. Hydro Report

Discussion: Staff reported that the low water situation has affected the ability of the hydro dam to generate power and this will require Quinte Conservation to carry debt forward.

MOTION QC 60/16: THAT, the Hydro Report be received.

Moved by: Dale Grant

Seconded by: Phillip Smith

CARRIED

11. Media Releases and Communications Reports

Discussion: There was no discussion.

MOTION QC 61/16: THAT, the media releases and communications reports be received.

Moved by: John Wise

Seconded by: Carrie Smith

CARRIED

12. Summer Education Program Report

Discussion: There was no discussion.

MOTION QC 62/16: THAT, the Summer Education Program Report be received.

Moved by: Allan DeWitt

Seconded by: Norm Roberts

CARRIED

13. Low Water Condition Report

Discussion: Staff gave an overview of the Low Water Response program and noted that every month since April, with the exception of August, the area has received less rain than average.

Staff noted that the rain received in August was not enough to make up for the deficits of the previous months.

Staff reported that current groundwater levels are the same as they were in October 2007, which was another dry year.

Staff gave an overview of the provincial low water conditions.

MOTION QC 63/16: THAT, the Low Water Condition Report be received.

Moved by: Allan De Witt

Seconded by: John Wise

CARRIED

14. National Disaster Mitigation Report – VERBAL REPORT

Discussion: Staff reported that the federal government announced in 2013 that there would be a five year and two hundred million dollar program to reduce the impact of flooding in municipalities.

Staff said that projects under the program would be funded half from the federal government and half from municipalities.

Staff reported that Quinte Conservation has applied for funding in all three rounds of the program.

Staff said that applications for funding had been made for a Foxboro Flood Mitigation Plan, to enhance flood forecasting capabilities, and updated flood plain mapping.

A board member asked when the funding would be approved.

Staff said that Quinte Conservation should hear by the middle of October.

A board member asked when Round 3 funding would be announced.

Staff said that Quinte Conservation anticipates it will be April 2017.

MOTION QC 64/16: THAT, the National Disaster Mitigation Report be received.

Moved by: John Wise

Seconded by: Ray Hobson

CARRIED

15. Municipal Drought Planning Report

Discussion: Based on the discussion from item 13 on the agenda staff proposed a recommended motion to send all municipalities a letter encouraging them to prepare drought plans.

A board member inquired if this would mean that municipalities would be asked to assign resources.

Staff said that the recommendation is for municipalities to look at how they could respond to droughts in the future.

A board member asked if Quinte Conservation would provide a template plan for the municipalities.

Staff said that while no such plan currently exists the staff will provide support.

MOTION QC 65/16: THAT, Quinte Conservation staff be directed to send a letter to each member municipality recommending that they prepare drought plans for emergency situations.

Moved by: Janice Maynard

Seconded by: Heather Lang

CARRIED

16. Source Water Protection Positions Report

Discussion: Staff reported that the Source Protection Program Manager has retired and the Source Protection Communications Coordinator will be retiring in two weeks.

Staff said that the current GIS Database Specialist will take on the duties of the Source Protection Program Manager and the Communications Manager will take on the duties of the Source Protection Communications and contract position will be hired to assist with Quinte Conservation communications.

MOTION QC 66/16: THAT, the Source Water Protection Positions Report be received.

Moved by: John Hirsh

Seconded by: Tom Livingston

CARRIED

17. Barn Replacement and New Building Report

Discussion: Staff reported that the Strategic Planning Committee had been informed that the barn needs to be torn down and a new storage facility built and that an addition is required for the existing office building.

Staff said that the Strategic Planning Committee asked staff to bring back a report to the full board with a proposal and costs.

Staff gave an overview of the proposed project including that the barn would be torn down, a new storage building with a solar panel roof be built, and a small addition would be made to the existing office building.

A board member asked if it would be possible to rent out the lab space.

Staff said there wouldn't likely be any others who would need to use it.

A board member asked if there would be a way to capture water from the roof for reuse.

Staff said that could be a possibility.

A board member asked if a basement could be added to the storage building.

Staff replied that would increase the cost of the project significantly.

A board member asked if there would be a shower in the locker room.

Staff said there would be a shower in the locker room.

MOTION QC 67/16: THAT, the Barn Replacement and New Building Report be received and the board gives approval for staff to proceed at looking for funding options for the proposal.

Moved by: Ray Hobson

Seconded by: Sandy Fraser

CARRIED

18. McLeod Dam Report

Discussion: Staff reported that the McLeod Dam requires some computer programming and equipment upgrades.

A board member asked which budget would be used to pay for the upgrades.

Staff said the money would come from the McLeod Dam budget.

MOTION QC 68/16: THAT, the upgrade project to the McLeod Dam be approved with a quoted price estimate at \$14, 080 USD.

Moved by: Allan DeWitt

Seconded by: Sandy Fraser

CARRIED

19. Request from Water Group of the Quinte Chapter of the Council of Canadians – VERBAL REPORT

Discussion: There was general discussion on a request received from the Water Group of the Quinte Chapter of the Council of Canadians.

MOTION QC 69/16: THAT, as the member municipalities are partners with Quinte Conservation the organization declines to respond to the request of the Water Group of the Quinte Chapter of the Council of Canadians.

Moved by: Dale Grant

Seconded by: Mike Kerby

CARRIED

20. Other Business

20a. In Camera Session

Discussion: There was no discussion.

MOTION QC 70/16: THAT, the Quinte Conservation Executive Board go into an *in camera* session for discussions of tenders.

Moved by: Heather Lang

Seconded by: Jim Dunlop

CARRIED

20b. Resume Regular Meeting

Discussion: There was no discussion.

MOTION QC 71/16: THAT, the Quinte Conservation Executive board resume its regular meeting.

Moved by: Ray Hobson

Seconded by: Phillip Smith

CARRIED

20c. Tender for Repairs to Third Depot Lake Dam

Discussion: There was no discussion.

MOTION QC 72/16: THAT, staff be directed to contact the consultants who entered on time bids to the Third Depot Lake Dam tender to prioritize the work and make proposals that will come in at or under \$400,000.

Moved by: Henry Hogg

Seconded by: John Wise

CARRIED

20d. Repairs to Third Depot Lake Dam

Discussion: There was no discussion.

MOTION QC 73/16: THAT, staff be directed to contact the Ministry of Natural Resources and Forestry to provide an update on the progress of repairs at the Third Depot Lake Dam

Moved by: Heather Lang

Seconded by: Sandy Fraser

CARRIED

20. Date and time of next meeting

October 20, 2016 at 3:30 pm or earlier at the call of the Chair.

21. Adjournment

MOTION QC 70/16: THAT, the meeting be adjourned.

Moved by: Ray Hobson

Seconded by:

Time: 5:05 pm

CARRIED

Jackie Denyes, Chair

Janice Maynard, Vice-Chair

Terry Murphy, General Manager/Secretary-Treasurer