



Quinte
CONSERVATION

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Proposed Motions of the meeting of the Quinte Conservation Executive Committee held on **October 15, 2015 at 3:30 pm** in the Joe Eberwein Room.

Members Present: Henry Hogg, Addington Highlands Township; Jackie Denyes, City of Belleville; Paul Carr, City of Belleville; Egerton Boyce, City of Belleville; Allan DeWitt, City of Quinte West; James Flieler, Municipality of Tweed; Carrie Smith, Township of Madoc; Irene Martin, Tudor and Cashel Township; John Wise, Stone Mills Township; Roger Cole, Town of Greater Napanee; Heather Lang, Tyendinaga Township; Janice Maynard, County of Prince Edward; Jim Dunlop, County of Prince Edward; John Hirsch, County of Prince Edward; Peter Keizer, County of Prince Edward; Ray Hobson, County of Prince Edward; Tom Livingston, County of Prince Edward.

Members Absent: Mike Kerby, Centre Hastings Municipality; Sandy Fraser, Marmora and Lake Municipality; Dale Grant, Stirling Rawdon Township; Phillip Smith, Central Frontenac Township; William Robinson, South Frontenac Township; Steven Everhardus, Town of Deseronto; Jamie Forrester, County of Prince Edward.

Also Present: Tammy Smith, Corporate Services Manager; Terry Murphy, General Manager; Jennifer May-Anderson, Communications Manager; Catherine Sinclair, Regulations Officer; Keith Taylor, Source Water Protection Manager; Christine McClure, Water Resources Manager; Brad McNevin, Regulations Officer and Fisheries Biologist; Paul McCoy, Planning and Regulations Manager; Mary Gunning, Technical Administration Assistant; Jack Evans, Reporter.

1. Call to Order

Chair, Jackie Denyes, called the meeting to order at 3:40 pm.

Notice Regarding Cell Phones and Pagers

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

Collection of Personal Information for Board Minutes

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. Approval of Agenda

Discussion: The chair reported that Egerton Boyce would be taking the place of Mitch Panciuk until further notice.

MOTION QC 88/15: THAT, the Agenda for October 15, 2015 be approved.

Moved by: Irene Martin

Seconded by: Heather Lang

CARRIED

3. Disclosures of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Approval of the Minutes of the Quinte Conservation Executive Committee Meeting of September 17, 2015

Discussion: There was no discussion.

MOTION QC 89/15: THAT, the Minutes of the Quinte Conservation Executive Committee meeting of September 17, 2015 be approved.

Moved by: Carrie Smith

Seconded by: Paul Carr

CARRIED

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Delegations

There were no delegations.

7. Review and Approval of the Section 28 Regulations and Permits

Discussion: There was no discussion.

MOTION QC 90/15: THAT, the Section 28 Regulations and Permits be approved.

Moved by: Henry Hogg

Seconded by: Ray Hobson

CARRIED

8. Plan Review Summary

Discussion: There was no discussion.

MOTION QC 91/15: THAT, Plan Review Summary be approved.

Moved by: Tom Livingston

Seconded by: Paul Carr

CARRIED

9. Budget Control

Discussion: A board member noted that the spending in the legal fees category was already over 140%.

Staff replied that it was very unusual as there have been no lawsuits for over twenty years and there have been five so far this year that have required legal expenses; however they have now turned over to the insurance company.

MOTION QC 92/15: THAT, the Budget Control be approved.

Moved by: Janice Maynard

Seconded by: Heather Lang

CARRIED

10. Media Releases and Communications Reports

Discussion: There was no discussion.

MOTION QC 93/15: THAT, the media releases and communications reports be received.

Moved by: Paul Carr

Seconded by: James Flieler

CARRIED

11. Correspondence

Discussion: There was no discussion.

MOTION QC 94/15: THAT, the correspondence be received.

Moved by: Roger Cole

Seconded by: Paul Carr

CARRIED

12. Conservation Ontario Report

Discussion: Staff gave a verbal report about items discussed at the recent Conservation Ontario meeting which included:

- Conservation Authorities Act Review
- Funding
- Recommendation that Conservation Authorities have the power to enforce permits, stop work orders, and removal orders

Staff reported that there was a situation at the Nottawasaga Conservation Authority where a building permit was denied, a permit from the Conservation Authority was denied for a structure that was built in a flood plain. Staff noted that the issue came before a justice of the peace and the justice said the building could remain standing.

There was general discussion on the Nottawasaga situation and its potential consequences for municipalities and Conservation Authorities.

MOTION QC 95/15: THAT, the Conservation Ontario report be received.

Moved by: Ray Hobson

Seconded by: Tom Livingston

CARRIED

13. Conservation Authorities Act Review Report

Discussion: Staff reported that the Conservation Authorities Act is currently under review and there is an opportunity to comment on it.

MOTION QC 96/15: THAT, staff prepare and send comments to the EBR on the Conservation Authorities Act Review.

Moved by: John Wise

Seconded by: John Hirsch

CARRIED

14. Source Water Protection Program Report

Discussion: Staff gave a verbal report on the Source Water Protection Program that covered the following items:

- The Ministry of Environment and Climate Change has approved that Heather Lang can sit on both the Source Protection Committee and the Quinte Conservation Executive Committee
- Risk Management Plans are being created for the residents who need them
- All Risk Management Activities in Deloro have been completed
- Progress is underway in Centre Hastings, Tweed, Prince Edward County, Deseronto and Napanee
- The Education and Outreach program is working well

MOTION QC 97/15: THAT, the Source Water Protection Program report be received.

Moved by: Paul Carr

Seconded by: Irene Martin

CARRIED

15. GIS Fee Schedule Proposal

Discussion: A board member asked what the current rates were and how much they were increasing.

Staff replied that there are currently no formal fees in place and this schedule is proposed and is in line and comparable to other Conservation Authorities.

A board member asked what the expected revenues will be.

Staff replied that it is unknown at this point.

MOTION QC 98/15: THAT, the GIS Fee Schedule be approved.

Moved by: Roger Cole

Seconded by: Tom Livingston

CARRIED

16. Capital Projects Report

Discussion: A board member asked what the impact would be on downstream municipalities for the suggested work at 3rd Depot Lake Dam.

Staff replied that the design was completed in 2014 and approvals are being worked on in 2015 and that the same allocation for each municipality would be used as had been for past projects.

A board member inquired why the cost for ice boom safety updates is over \$100,000.

Staff replied that every 10 years dam safety reviews have to be completed. Staff noted that an anticipated future requirement will be public safety assessments and as these ice booms are highly accessible to the public adding that component along with the dam safety review should result in overall savings.

MOTION QC 99/15: THAT, the Capital Projects report be received.

Moved by: Henry Hogg

Seconded by: Irene Martin

CARRIED

17a. 2016 Budget

Discussion: Staff reported that the draft budget was based on last year's budget and includes reductions due to two staff positions being reduced.

Staff noted that the proposed 1.94% increase would mean less dependence on reserves.

Staff reported that voting on the budget is done by weighted votes.

A board member said that it looked as though 91% of the weighted vote were represented at the table.

A board member said they would like to see the increase at 0% as it looks like revenues have been good and it should be easy to cut it down to 0%.

A board member inquired if there was a way to reduce the budget across the board.

A board member said that it is important to be cautious in case revenues are not as good in the future.

Staff said there is a five year plan in place to move Quinte Conservation to a position where there is no reliance on reserves to make up budget shortfalls, but more reserves can be used to make a 0% increase for this year.

Staff noted that using more reserves this year means the budget will be harder to balance next year.

Staff noted that last year the budget was set at a 1% increase to set an example for other agencies to keep their budgets low but in spite of that other agencies saw significant increases.

A board member noted that the province's contribution has remained unchanged and asked why.

Staff replied that while the basic provincial grant has remained the same since 1995 the province makes contributions to the budget through paying for contract services which are received as "other revenues".

A board member said that no one likes to see an increase and asked which programs would be cut to get to a 0% increase.

A board member asked about the capital projects budget.

Staff replied that the operations and capital budgets are separate and the capital projects are decided on an individual basis by each municipality.

A board member made the suggestion to ask staff to find the best way to cut \$25,000 from the budget.

A board member asked why different budget scenarios had not been presented as had been discussed at the last meeting.

Staff replied that different scenarios were not created this year as the preliminary budget was the only scenario that kept all programs intact.

Staff noted that some municipalities have already been asking for the budget.

A board member said they wanted to remind members that a 0% budget is not 0% it is actually a reduction because of the increase to cost of living and so asking for a 0% increase is really asking the organization to run on less and shrinking the organization.

A board member said that some ratepayers do not receive cost of living increases to their wages.

A board member said that keeping this year's budget at 0% means that in later years the budget may have to increase by 10-20% to keep up.

MOTION QC 100/15: THAT, the preliminary 2016 budget be approved.

Moved by: Janice Maynard

Seconded by: John Wise

DEFEATED

17b. 2016 Budget

Discussion: A board member said that members are not being good stewards by sticking to a budget of 0%.

A board member said the cover letter that arrived with the budget said Quinte Conservation is doing extremely well in revenues and so they will not be generous this year.

A board member said that all know the province will be looking at cutting spending.

A board member asked if Quinte Conservation has a significant shortfall this year will that put the organization in a deficit position for the following year.

Staff replied that it can be made to work for one year but would be difficult to keep up in years to come and we want to move the organization forward to a position where it is not in debt.

A board member said that other revenues tend to support specific projects and this could result in an uneven benefit for all municipalities and suggests a 1.5% increase.

MOTION QC 101/15: THAT, staff revise the preliminary budget to show a 0% increase to the municipal levy.

Moved by: Paul Carr

Seconded by: Egerton Boyce

CARRIED

18. In Camera Session

Discussion: There was no discussion.

MOTION QC 102/15: THAT, the Quinte Conservation Executive Board go into an *in camera* session for discussions on an ongoing violation.

Moved by: James Flieler

Seconded by: Carrie Smith

CARRIED

19. Resume Regular Meeting

Discussion: There was no discussion.

MOTION QC 103/15: THAT, the Quinte Conservation Executive board resume its regular meeting.

Moved by: Jim Dunlop

Seconded by: Allan DeWitt

CARRIED

20a. Other Business

Discussion: There was no discussion.

MOTION QC 104/15: THAT, Quinte Conservation staff be directed to speak to the Commissioner of Mining and Lands and express concern that a decision needs to be reached in the matter of an ongoing violation and further,

THAT, if a response on the violation is received by October 28,2015 that is positive to the Conservation Authority that staff issue a summons on the matter and further,

THAT, if a response on the violation is received by October 28, 2015 and it is not positive to the Conservation Authority that staff will not issue a summons, and further,

THAT, if no response is received by October 28, 2015 that staff issue a summons on the violation.

Moved by: John Wise

Seconded by: Janice Maynard

CARRIED

20b. Other Business

Discussion: Staff reported that the boardwalk at the Frink Centre is almost complete.

Staff said that discussions had been taking place with the public school board about replacing the portables at the Frink Centre with a permanent building. Staff reported that funds had been applied for and Quinte Conservation now has \$250,000 from the Parrott Foundation to contribute to the project. Staff said that the Catholic school board will also contribute fund.

Staff reported that 11 trespass notices have been given by the security company for inappropriate activities at Potter's Creek Conservation Area.

A board member asked if police had been called.

Staff said that the security company calls the police every time.

Staff reported that a media release outlining a new project for Potter's Creek had been sent out earlier in the day.

Staff noted there will be a tour of the Napanee Watershed on October 29 and board members are invited to attend.

Staff reported that longtime staff member Harry Stinson will be retiring in December after 31 years of service.

21. Date and time of next meeting

November 19, 2015 at 3:30 pm or earlier at the call of the chair

20. Adjournment

MOTION QC 104/15: THAT, the meeting be adjourned.

Moved by: Heather Lang

Seconded by: Egerton Boyce

Time: 5:20 pm

CARRIED

Jackie Denyes, Chair

Janice Maynard, Vice-Chair

Terry Murphy, General Manager/Secretary-Treasurer