



# Quinte CONSERVATION

2061 Old Highway # 2, RR # 2

Belleville, ON

K8N 4Z2

phone: (613) 968-3434

phone: (613) 354-3312

fax: (613) 968-8240

[www.quinteconservation.ca](http://www.quinteconservation.ca)

**Minutes** of the meeting of the Quinte Conservation Executive Committee held on **June 18, 2015 at 4:00 pm** in the Joe Eberwein Room.

**Members Present:** Mike Kerby, Centre Hastings; Jackie Denyes, City of Belleville; Paul Carr, City of Belleville, Mitch Panciuk, City of Belleville; Allan DeWitt, City of Quinte West; Sandy Fraser, Marmora and Lake; James Flieler, Municipality of Tweed; Dale Grant, Stirling Rawdon Township; Carrie Smith, Township of Madoc; Irene Martin, Tudor and Cashel Township; Phillip Smith, Central Frontenac Township; Steven Everhardus, Town of Deseronto; Roger Cole, Town of Napanee; Heather Lang; Tyendinaga Township; Jim Dunlop, County of Prince Edward; Jamie Forrester, County of Prince Edward; John Hirsch, County of Prince Edward; Peter Keizer, County of Prince Edward; Tom Livingston, County of Prince Edward.

**Members Absent:** Henry Hogg, Addington Highlands Township; William Robinson, South Frontenac Township; John Wise, Stone Mills Township; Janice Maynard, County of Prince Edward; Ray Hobson, County of Prince Edward.

**Also Present:** Jack Evans, Reporter for EMC; Catherine Sinclair, Regulations Officer; Terry Murphy, General Manager; Tim Trustham, Ecologist and Planner; Samantha Carney, Technical Administrative Assistant; Christine McClure, Water Resources Technologist; Lynette Lambert, Environmental Water Quality Technician; Maya Navrot, Conservation Education Coordinator; Bryon Keene, Water Resources Manager; Jennifer May-Anderson, Communications Manager.

## **1. Call to Order**

Chair, Jackie Denyes, called the meeting to order at 4:07 pm.

### **Notice Regarding Cell Phones and Pagers**

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

### **Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

## **2. Approval of Agenda**

**Discussion:**

**MOTION QC 44/15:** THAT, the Agenda for June 18, 2015 be approved.

**Moved by:** Steven Everhardus

**Seconded by:** Phillip Smith

CARRIED

## **3. Disclosures of Pecuniary Interest**

There were no disclosures of pecuniary interest.

## **4. Approval of the Minutes of the Quinte Conservation Executive Committee Meeting of April 16, 2015**

**Discussion:** There was no discussion.

**MOTION QC 45/15:** THAT, the Minutes of the Quinte Conservation Executive Committee meeting of April 16, 2015 be approved.

**Moved by:** Roger Cole

**Seconded by:** Irene Martin

CARRIED

## **5. Business Arising from the Minutes**

There was no business arising from the minutes.

## **6. Delegations**

There were delegations.

**7. Review and Approval of the Section 28 Regulations and Permits**

**Discussion:** There was no discussion.

**MOTION QC 46/15:** THAT, the Section 28 Regulations and Permits be approved.

**Moved by:** Paul Carr

**Seconded by:** Sandy Fraser

CARRIED

**8. Plan Review Summary**

**Discussion:** There was no discussion.

**MOTION QC 47/15:** THAT, Plan Review Summary be approved.

**Moved by:** Heather Lang

**Seconded by:** Paul Carr

CARRIED

**9. Budget Control**

**Discussion:** There was no discussion.

**MOTION QC 48/15:** THAT, the Budget Control be approved.

**Moved by:** Mike Kerby

**Seconded by:** Phillip Smith

CARRIED

## 9. Hydro Report

**Discussion:** A board member asked if revenues are positive.

Staff replied that currently because of low water experienced in May but production is now back to normal.

A board member asked what created the imbalance in revenues compared from this year to last year.

Staff replied that maintenance had been an issue in the past.

A board member asked why the operator costs were higher this year.

Staff replied that the frazil ice this year had resulted in more time for the operator.

**MOTION QC 49/15:** THAT, the Hydro Report be received.

**Moved by:** Heather Lang

**Seconded by:** Steven Everhardus

CARRIED

## 11. Media Releases and Communications Reports

**Discussion:** There was no discussion.

**MOTION QC 50/15:** THAT, the media releases and communications reports be received.

**Moved by:** Irene Martin

**Seconded by:** Roger Cole

CARRIED

## 12. Correspondence

**Discussion:** Staff reported that a letter with a donation for the Frink Centre arrived.

**MOTION QC 51/15:** THAT, the correspondence be received.

**Moved by:** Paul Carr

**Seconded by:** Carrie Smith

CARRIED

### 13. Audit Report

**Discussion:** Staff noted that the audit report shows a surplus from last year but that surplus is actually carried over from projects that were not completed last year.

**MOTION QC 52/15:** THAT, the Audit Report be approved.

**Moved by:** Mike Kerby

**Seconded by:** Sandy Fraser

CARRIED

### 14. Security Company Report and Pooch Path Report

**Discussion:** Staff reported that the security company that has been hired works for other Conservation Authorities.

Staff said that the company has laid a few charges and reports that most interactions with visitors are positive.

Staff reported that after closing the Pooch Path a few phone calls and emails were received but most of the response was positive.

**MOTION QC 53/15:** THAT, the Security Company Report be received.

**Moved by:** Paul Carr

**Seconded by:** Sandy Fraser

CARRIED

## 15. Flood Reduction Proposal

**Discussion:** Staff reported that the federal government currently has a funding program to help reduce damages from flooding.

Staff said that Quinte Conservation has submitted a proposal that would be for a Flood Damage Mitigation Plan for Foxboro that include floodplain mapping. Staff noted that the program requires the municipality to contribute 50% of the costs of the program and the proposal is for \$50,000.

Staff reported that approvals will be made in October and this program may open the door for purchasing properties that have been badly damaged by floods.

**MOTION QC 54/15:** THAT, the Flood Reduction Proposal Report be received.

**Moved by:** Steven Everhardus

**Seconded by:** Mitch Panciuk

CARRIED

## 16. Report on Flows and Potential Low Water Warnings

**Discussion:** Staff reported that May was very dry and Quinte Conservation was close to declaring a Low Water Level.

Staff said that there has been more rain in the first half of June than is normally received in the entire month and lake levels are currently unseasonably high.

**MOTION QC 55/15:** THAT, the report on Flows and Potential Low Water Warnings be received.

**Moved by:** Jim Dunlop

**Seconded by:** Paul Carr

CARRIED

## 17. Hunting on Conservation Land Report

**Discussion:** A board member asked if the terms of the leases could be made longer so hunters have time to remove their equipment.

Staff noted that there is no time limit for removal of equipment, only for exclusive hunting access.

A board member asked if we have additional liability from this program.

Staff replied that by not doing anything Quinte Conservation would be more liable. Staff noted that the program began twenty years ago when people were concerned for the safety of hunters on conservation land and staff worked with the Ontario Federation of Anglers and

Hunters to come up with appropriate guidelines. Staff said that with the current program hunters must be registered with OFAH and have OFAH insurance.

A board member asked if there was trapping on the lands.

Staff said there are about 20 trappers.

**MOTION QC 56/15:** THAT, Quinte Conservation maintains its deer hunting program (lease agreements) for the one month term and that all forested properties with obvious access points have warning signs erected to indicate that hunters may be present on the property.

**Moved by:** Sandy Fraser

**Seconded by:** Mike Kerby

CARRIED

#### **18. Mountain biking on Conservation Land Report**

**Discussion:** Staff reported that a local mountain biking club hosts events at Macaulay Mountain Conservation Area. Staff noted that the area is well signed for bike trails, the bike club has insurance, and the group is responsible there have never been any issues.

**MOTION QC 57/15:** THAT, mountain biking continue to be allowed at Macaulay Mountain Conservation Area.

**Moved by:** Paul Carr

**Seconded by:** Tom Livingston

CARRIED

#### **19. Water Monitoring Programs at Quinte Conservation Report**

**Discussion:** Staff gave an update on current water monitoring programs and noted that water quality in our area is good.

**MOTION QC 58/15:** THAT, the Water Monitoring Programs Report be received.

**Moved by:** Irene Martin

**Seconded by:** Heather Lang

CARRIED

## **20. Summer Education Programs Report**

**Discussion:** Staff gave a report on the summer education programs for this year that include:

- A three person student crew for education and stewardship
- 5 weeks of conservation camp
- Family Nature Days
- Attendance at local summer festivals
- Attendance at lake and cottage association Annual General Meetings

A board member asked about the charges for conservation camp.

Staff said the base price is \$148.60 per week for the hours of 9am to 4pm with an additional cost of \$25 per week for extended hours from 8am to 5pm.

A board member asked about the timing of the camp in Belleville.

Staff replied that the camps in Belleville run for two weeks in July and two weeks in August.

**MOTION QC 59/15:** THAT, the Water Summer Education Programs Report be received.

**Moved by:** Mitch Panciuk

**Seconded by:** Mike Kerby

CARRIED

## **21. Accessible Trail Grand Opening Report**

**Discussion:** Staff reported that a grand opening for the trail will be held on July 24 at 10:30 am.

**MOTION QC 60/15:** THAT, the Accessible Trail Grand Opening Report be received.

**Moved by:** Irene Martin

**Seconded by:** Dale Grant

CARRIED



**22a. Other Business – Solar Farms**

**Discussion:** Staff reported that solar farms are becoming an increasing concern for Conservation Authorities and municipalities and that staff will be preparing a report for the board.

There was general discussion on the merits and drawbacks of solar farms.

**MOTION QC 61/15:** THAT, the solar farm report be received.

**Moved by:** Mike Kerby

**Seconded by:** James Flieler

CARRIED

**22b. Other Business – Agreements for Quinte Conservation Owned Dams**

**Discussion:** Staff reported that a company called Green Bug Energy has approached Quinte Conservation with a proposal to generate hydro at some Quinte Conservation dams. Staff noted that the company needed a motion from the board before they could proceed with their FIT application. Staff said that after discussions with Quinte Conservation's lawyer it is clear that Quinte Conservation does not have to open up the project to other businesses as Green Bug approached Quinte Conservation and not the other way around.

A board member expressed concern that the company would apply for the FIT contract and might then renege on the agreement at a cost to Quinte Conservation.

Staff said that the FIT contract would be for Green Bug and if they reneged on the FIT contract it would be up to Green Bug to pay any penalties.

A board member asked if the projects would require approval from the municipalities.

Staff replied that they would need approval from the municipalities.

**MOTION QC 62/15:** THAT, Quinte Conservation enter in an agreement with Green Bug Energy to allow them to apply for the FIT contract and further, THAT, if they are successful all future details of contracts be sent to Quinte Conservation's lawyer and then back to the Executive Board for approval.

**Moved by:** Sandy Fraser

**Seconded by:** Allan DeWitt

CARRIED

**22c. Other Business – Proposed Planning Act Application Fee Schedule Update**

**Discussion:** Staff reported that there are instances when a site plan comes in that does not require extensive staff time but there is no fee category for this type and recommends creating a Minor Site Plan fee schedule.

A board member asked if the fee would go up when staff wages go up.

Staff said that Quinte Conservation has a policy that all fees go up each year with the cost of living.

**MOTION QC 63/15:** THAT, a Minor Site Plan fee of \$564 be adopted by Quinte Conservation for those applications which do not require extensive technical staff review.

**Moved by:** Heather Lang

**Seconded by:** Mitch Panciuk

CARRIED

**22d. Other Business – Strategic Planning Committee**

**Discussion:** Staff reported that it is time to begin working on the strategic plan for the next five years and recommended a committee consisting of the chairs and vice chairs of each watershed advisory board be struck.

**MOTION QC 64/15:** THAT, a Strategic Planning Committee be struck and membership be the chairs and vice chairs of each watershed advisory board.

**Moved by:** Sandy Fraser

**Seconded by:** Roger Cole

CARRIED

**23. Date and time of next meeting**

September 17, 2015 at 3:30 pm or earlier at the call of the chair

**24. Adjournment**

**MOTION QC 65/15:** THAT, the meeting be adjourned.

**Moved by:** Heather Lang

**Seconded by:** Sandy Fraser

**Time:** 5:31 pm

CARRIED

---

Jackie Denyes, Chair

Janice Maynard, Vice-Chair

Terry Murphy, General Manager/Secretary-Treasurer